

Northfield ES Facility Committee

Committee Minutes of February 8, 2022

1. Call to Order 4:06PM, Roll Call
 - a. **Present: Anthony DiLuzio; Stephen Seredynski; Andrea Llamas; Skip Dunnell; Mark Fortier; David Quinn; Heath Cummings; Kevin Connolly, Bernhard Porada, Alex Pirozhkov, Bee Jaque**
 - b. Absent; John Bates, Chief Jon Hall
2. Meeting Minutes
 - a. B. Porada motion to accept the meeting minutes of February 1, 2022. Motion seconded by K. Connolly. Discussion: S. Dunnell indicated that the minutes should reflect D. Quinn's attendance. Hearing no further discussion, the motion passed unanimously. Colliers to issue corrected minutes for record.
3. Invoices, Contracts, Budget Report
 - a. Nothing to present
4. Designer Selection Update
 - a. The Committee received qualification responses from HKT Architects; Lavellee Brensinger Architects; Caolo Bieniek Associates (CBA); Tecton Architects; Jacunski Humes Architects (JHA), Ted Galante Architecture Studio. Committee members reviewed the qualifications and submitted scoring sheet to the A. Llamas.
 - b. M. Fortier motioned to interview the top 3 ranked firms of CBA, JHA, and Tecton. Motion was seconded for discussion by S Seredynski
 - c. Discussion: B. Porada advised that CBA has a legal issue ongoing with N. Hampton for a project that had or has a water infiltration issue. He recommends dropping CBA and replacing with Lavallee Brensinger. S. Seredynski voiced opposition to dropping CBA. B. Jaque raised advised that given the close scores and the potential CBA issue the Committee should consider adding an additional firm to the interview process. B. Porada is OK interviewing CBA as long as they answer for the litigation issue. The group discussed adding additional firm(s) and where the cut off-line would be. M Fortier reiterated his motion to interview the firms of CBA, JHA and Tecton. Motion was seconded by H. Cummings and hearing no further discussion the motion passed unanimously.
 - d. Committee directed Colliers to schedule the firm interviews for February 17, 2022, at 3, 4, and 5 PM. Colliers to notify all firms of the selection process.
5. Public Comment period
 - a. No public in attendance
 - b. A. Llamas advised that there has been some concern that the meeting agendas and posting were not occurring timely. With Colliers engagement in the project Colliers will take over the agenda and minutes process working with A. Llamas. A public comment period will be added to all agendas moving forward.
6. Next Meeting Date
 - a. February 17, 2022 for the purpose of interviewing design firms.

7. Adjournment

- a. Motion to adjourn at 5:11PM B. Porada, seconded by Stehpen Seredynski