

Emergency Services Building Committee Minutes
August 1, 2018 @ 4:30 PM at the Town Hall

Committee members present: Skip Dunnell, Rob Leighton, Kevin Connolly, Steve Seredynski, Tracy Rogers, Mark Fortier, Bernie Porada, Bernie Kubiak – Town Administrator.

Meeting called to order at 4:30 PM

Motion to approve the minutes of the July 19th meeting was seconded and passed.

Deed: It's signed, sealed, delivered and recorded at the Franklin County Registry of Deeds.

Cardinal Construction: Received information in hard copy and electronic version that the Town Administrator had requested. Skip gave overview of the information. Tracy and Bernie Kubiak both confirmed that the contract with Cardinal was terminated and we can move forward. Discussion on the balance left of the appropriation for Phase I. Skip to verify the amount with the Town Accountant. Motion made by Mark Fortier to hold over the Phase I appropriation, seconded by Bernie Porada – **Passed**. Skip to check with Tony DiLuzio to make sure Phase I is completed.

OPM: Discussed Tony's offer to assist the committee into Phase II, per bono. Skip to verify if the offer is still valid. Reviewed items included in Phase II. Bernie Kubiak checked the requirements for an OPM and discussed that part of Phase II was hiring services for specific tasks. Those tasks included Geo-tech, borings and soils analysis, the second is Site survey and topo map and the third are environmental services. The other part of Phase II included Designer Selection (advertising and contract execution) and Designer Schematic Design which was contractual.

Motion made by Bernie Porada for the committee to proceed with the 3 service items, seconded by Kevin Connolly – **Passed**.

Motion made by Steve Seredynski to start the process of OPM selection for the second portion of Phase II, seconded by Tracy Rogers – **Passed**.

Funding: Discussed the financial climate with the PVRs deficit. Possibility of a 2 million dollar deficit – 10 year payback on a loan, pending legislation. Bernie Kubiak mentioned that Unibank was willing to talk to the committee regarding funding, bonding and financing the building project. Discussion ensued and the feeling was we need to move into Phase II before we even know how much is needed.

Next meeting is scheduled for August 15th @ 4:30.

Motion to adjourn by Kevin Connolly, seconded by Bernie Porada – **Passed**

Respectfully submitted,

F. M. "Skip" Dunnell III, Fire Chief