

Emergency Services Building Committee Minutes
August 31, 2017 @ 4:00 PM at the Town Hall

Committee members present: Skip Dunnell, Willie Morales, Tracy Rogers, Bernie Porada, Mark Fortier, Steve Seredynski, and David Quinn, Jr.

Meeting called to order at 4:00 PM

Motion to approve the minutes of the August 21st meeting was seconded and passed.

OPM: Welcome Brent Arthud and Anthony DiLuzio of Cardinal Construction. Inc. to the meeting. Discussed the space needs assessment performed by Jucunski and Humes and the revisions by the departments that reduced the square footage from the original assessment. Skip gave Brent and Anthony a brief history of the site and the progress of the project. We questioned Cardinal's fee proposal and the specific needs of the committee at this time. The priority is to help the committee to determine what will fit on the property? How much of the site is buildable? Steve questioned the "meeting hours" breakdown on the proposal. They agreed it was an estimated number of hours and it was negotiable as to what needed to be done. . We discussed a time table for presentation of information at the Annual Town Meeting in May. Cardinal will be submitting a new fee proposal for the committee to review that is specific to our project and budget, as well as an outline schedule with time table for our consideration. We discussed the geotechnical aspect of the property, including the possible use of local contractors for soil samples or Town DPW for portions of the site tests. There was a good exchange of information and dialogue on both sides. Once Cardinal submits the revised fee proposal and outline schedule, the committee must review them and give a recommendation to the Selectboard.

Deed Status: Willie Morales read a letter from Katherine Klein of Koppleman and Paige , our legal counsel, in respect to the verbiage on the Mylar submitted by the surveyor, Dale Merritt. There are options for the Town to proceed including history of the 10-rod wide road. Because the parcel has been the "property of the citizens of Northfield", possession of the property for over 20 years is another possible option. Willie directed Katherine to work with Dale Merritt and to move forward within the offices of Koppleman and Paige.

The next meeting is scheduled for Wednesday, September 13, 2017 @ 4:00 PM at the Town Hall. At that time we should have answers from Koppleman and Paige as well as the revised fee proposal and outline schedule from Cardinal Construction, Inc.

There being no other business a motion to adjourn by Bernie Porada was seconded by Kevin Connolly. Motion was passed at 5:16 PM.

Respectfully submitted,

F. M. "Skip" Dunnell III, Fire Chief