

Notice of Meeting/Hearing

Inhabitants of the Town of Northfield, you are hereby notified there will be a meeting of the Energy Committee

Location: Northfield Town hall

Date/Time: Thursday, October 23, 2018 5:30 p.m.

Meeting Minutes

Susan called the meeting to order at 5:34 p.m.

Review and approval of September 20, 2018 meeting minutes

Updates

Update from Jim Toth on the Green Communities work to date at PVRs: Jim had provided a verbal report to Susan prior to the meeting, and Susan shared with the committee. Air Barrier Solutions (ABS) started work on September 29 in PVRs. They have done spray foam and caulking. Wall-ceiling is caulked and Jim took photos of materials and work. The wall-roof work with spray foam is complete and is good. The access to this work is hard and under the ceiling tiles, so hard to see how the continuity was, but there was continuity where he could see. Jim visited on Friday, October 12 and spoke with the ABS employee who says he likes working with ABS because of focus on quality. Aidan is still there and is doing the doors. He matches up the right size weather-stripping to each door. Materials look good. He will be done this week. Rooftop fans are done and Jim has yet to look at this. Larry Harmon is going to come for a review of the work with Jim Monday, October 29. Tom LeSure says that ECI still doesn't have someone for mechanicals work as they are all busy and that it might be at least 2 months till they might be ready to talk about setting a schedule. Janice has given them more companies to reach out to.

First quarter report was submitted September 30: Jim and Susan submitted the report. Jane Pfister said the report was good. She has sent along the format for the final report, so that we can develop future quarterly reports with the same format, which will help make final report easier.

Green Communities work at NES: ABS doesn't know when they will Susan explained to Jim that Pat Smith from FRCOG says he can evaluate a change order, then inform me and I can ask Jane Pfister for permission for any change from specs that were in the grant.

Outreach on potential committee members (all)

FRCOG (Susan and Judy)

Procurement for NES weatherization work:

Andrea Wood asked that Jim and Susan draft a Scope of Work, including specs, dimensions, and photos, and we have started on this, but will ask Peter at the

school to let us into the attics this week to check on dimensions and photos. We hope to get the draft scope done with a week or two. We are checking with Ben Weil on what certifications are needed and who to invite to bid. Andrea will then send out the invitation and hold a pre-bid conference at NES within 3 weeks, and give another 3 weeks for questions and for bids to come in. We have to take the lowest bid that fully meets the specs we have laid out.

- **Thoughts on NES effort and clean out:** Andrea suggests that we include this as an additional task that companies can include in their bid, and Jane has said this approach is ok. Susan will reach out to the Building Committee about the idea of getting together to coordinate all efforts.
- **What if money leftover:** Jane indicated that we can move it into another project if that proposed project is going to be over the amount, but we can't pass it on to a new project.
- **NES Boiler thoughts (Annie)**

○ Curriculum: Delayed till next meeting

○ Additional updates

- **Aggregation update from DOER call on Tuesday, October 23 (Julia and Susan).**
The required consulting call with DOER happened on October 22, 2018. DOER report that the application meets all statutory requirements. They had one suggestion to increase outreach for hard to reach populations. Now, the application moves onto DPU review which is likely to take until spring.
- **Solar Access Program (Judy)**