

**Board Members Present:** Dan Campbell, Bonnie L'Etoile, Tony Matteo, Bernhard Porada and Chad Glover

**Also Present:** Deb Mero, Town Accountant; Paul Boushell, Interim Town Administrator; and Bethany Walker, FINCOM Secretary

**Board Members Absent:** Lois Stearns

The meeting was called to order at 7:00 pm by Campbell. This meeting was not video recorded.

- **Sewer Budget**
  - Postponed
- **Minutes**
  - Campbell requested that the review of the minutes from the December 12, 2016 be postponed.
- **Assessor Budget**
  - Walker presented the FY18 budget request, specifically the increases
    - Increase to the Mapping and Computer Support Line items
  - Capital Items Plans
    - Computer for 2019 (however, Walker explained that wouldn't come from the Assessors Budget but the Town Computer Line item under the Selectboard Budget).
    - On-Line access to Property Record Cards. Walker explained that this is an expensive update and the board doesn't really feel that the need is there for it, other than "to be up-to-speed" with the online world. Walker requested that this get passed by but keep it on the capital list for future.
- **Mail**
  - A memo advising that mileage reimbursement has gone down.
  - No Transfer Requests
  - Reminder that on January 10<sup>th</sup> Bernardston is holding a meeting for the (4) PVRSD towns Selectboard members and FINCOM members. Meeting to be at 6:30 at the Senior Center. Matteo and Porada interested in attending.
- **Meetings Attended as representatives of the FINCOM**
  - Glover advised that he met at Northfield Elementary School to go over Renovations and Restoration on the old high school portion of the school. Fire escape project to be done "in-house"
- **Updates from the Interim Town Administrator**
  - Electrical work to start next week
  - Parking Lot project report to be reviewed; some issues with the cost
  - Replacement Equipment and Phones for the Elevators will be arriving soon
  - Mini Split project; status unknown but will look into
  - Status of Cell Tower at the Transfer Station; status is pending - the owner of the tower is to make next move
  - Short discussion on the parcel on Caldwell Rd that the town now owns
  - Still are a few groups/committees that have not turned in their budgets

7:24pm Robert MacEwen, Board of Health Chairman, joined meeting

- **Board of Health Budget Presentation**

- MacEwen presented the FY18 budget request, specifically the increases
  - Increases to line items included: Hazard Waste/Solid Waste, Trucking Fee's, Postage, Health Agent. There was an increase to the Salary line item, MacEwen had a 3% increase.
- Capital Items Plan
  - FY2018 a Building at Transfer Station, currently have \$40,000 set aside
  - FY2018 replace compactor approx. cost \$35,000; however, Campbell would like to see a better cost estimate. MacEwen will meet with Boushell to figure out if the \$35,000 is a good estimate for 1 or 2 compactors

7:55 MacEwen leaves FINCOM meeting

- **Next Meeting (s)**

- FINCOM Meeting 1/23/2017
- FINCOM Meeting 1/30/2017

*A motion was made by Glover, seconded by L'Etoile and **VOTED** unanimously to adjourn the FINCOM Meeting.*

Meeting adjourned at 7:58 pm

Submitted by:  
Bethany Walker  
FINCOM Secretary

Approved On: 1-30-17

Approved By: Lois M. Stearns