

FINANCE COMMITTEE MEETING MINUTES

June 23, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, MGL, C30A s20 and the Governor's March 15, 2020 Order Imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Northfield Finance Cte. was conducted via remote participation to the greatest extent possible. A record of the proceedings will be posted on the Town of Northfield Website as soon as possible after the meeting.

In remote attendance were members Bernie Porada, Dan Campbell, Tony Matteo, Jack Spanbauer and Lois Stearns. Sue Kaczinski was absent.

Also in remote attendance was Town Administrator, Andrea Llamas.

The meeting was called to order at 6 p.m. by Stearns.

The minutes of the June 2, 2020 were reviewed and approved unanimously following a motion by Dan Campbell and seconded by Tony Matteo.

Stearns announced that the PVRs Committee re-voted the budget on 6/22 and received the required vote to approve the budget that had been earlier announced. Our Warrant figure should be OK.

Stearns also announced that there will be no need to have a FinCom meeting with the Town Meeting this year.

Stearns notified the Tech. School Supt. of the date/time of our ATM. He contacted the TA today and will attend if he does not have a conflict with another Town Meeting. The PVRs Supt. has told Stearns that he will be at our ATM. Both Superintendents attend to be available to answer questions regarding their respective budget requests.

A recent notification from the DOR/DLS indicates that General State Aid, State-owned land payments and Ch. 70 will be released monthly for July and August at 1/12 of the FY '2020 rates if the state budget is not passed by that time. That will be extended on a monthly basis until the state budget is passed.

Stearns will be making 2 Motions of Warrant Articles for the ATM and 2 Motions for the STM, She assigned members to second each of those Motions. Even though Stearns will comment as needed on the Finance Committee's recommendations, individual members are always allowed to make their personal comments.

Llamas announced that she had contacted Town Counsel regarding the Town Maintenance Person possibly working for the Sewer Dept. occasionally on weekend and he confirmed the Overtime calculation for this employee's rate of pay.

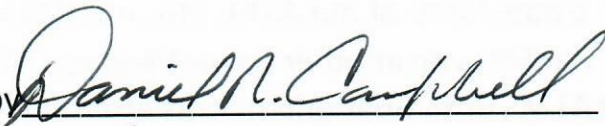
Dan Campbell, as Town Clerk, announced that our Town Counsel has said that while the referendum question of whether to have 5 Selectboard members will be on this year's Election Ballot, the actual voting of candidates for the additional positions can not take place until next year's election.

Llamas gave an update on Town Meeting plans. Even though there had been a different location suggested at PVRs, we will, with the Superintendent's approval, be at the Soccer Field, across from the main Parking lot as originally planned. She has visited the site and planned the layout according to social distancing requirements by providing for check-in, parking and seating requirements. The Northfield Highway Dept. will perform the set-up work and the Northfield Police Dept. will handle parking and assist with check-in. The public is asked to bring their own chairs. Face masks will be available. Selectboard and FinCom members will be provided seating at the front. A golf cart will be available for those who need transport from the parking lot. A microphone system will be in place. The ATM starts at 5 and she suggested that we start arriving by 3:45.

Stearns asked Llamas for the status of hiring a replacement Accountant. Applications have been received and consideration is being given as to how to proceed with the Accounting work. We should be able to receive the June 30 account balances in July.

Submitted by: Lois M. Stearns, Chair

Approved by



Date

