

[NORTHFIELD SELECT BOARD MEETING MINUTES]

November 7, 2023

Northfield Town Hall
69 Main St

Select Board Present: Alexander Meisner, Chair; Bernard Boudreau, Vice Chair; Sarah Kerns(entered @6:05pm), Clerk; Barbara “Bee” Jacque; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Karen Boudreau, Sewer Commission; Isaac Golding Sewer Department Supervisor; Chief Floyd “Skip” Dunnell; Assistant Chief Michael Quinn; Animal Control officers Judie Garceau and Kyle Dragon; Stephanie Allen; Jason Blais; Barbara Richardson & Kathleen Coutu Friends of Schell Bridge

- Meeting was called to order at 6:00 pm
- **Scheduled Appointments**
 - **6:00 pm** – Sewer Department- Karen Boudreau Sewer Commissioner/ Isaac Golding, Chief Operator
 - Update on responsibility of the town, the administrative consent order with penalties and fines directed to the town
 - The project affects the collection system including roads and sidewalks, along with 30 businesses and public entities
 - The department has deferred maintenance for 52 years. Review of history of events from 2016 to 2021 when the Department of Environmental Protection issued the consent order
- Kerns joined meeting at 6:05pm
 - In 2022 efforts were made to stabilize the budget, addressing the Consent Order and grant research
 - Karen defined the Tighe & Bond Asset Management Plan (AMP) as a process and diagnosis. The opposite is referred to by the Environmental Protection agency as a run to failure mode.
 - The service level from an AMP defined as SMART (specific, measurable, attainable, realistic and time bound)
 - Comparison of the AMP (after the consent order) and the Prickett Report analysis(before the consent order)
 - \$267,790 allocated to pay for the analysis from rates and grants
 - Difference between reports: Format, granular details and timetable for rate impact
 - Budget process
 - The operational budget process has been reconciled with accountants.
 - The Treasurer and Town Administrator will work on Schedule A with Karen
 - Items from the capital plan are fed into the automated budget to calculate the rate. SMART will be used to roll out the capital plan
 - Additional staffing, assistant operator and office coordinator needed before capital planning
 - Rates
 - Rates are based on the engineers process to complete in five years with no grants on loans
 - In FY25 a 30% rate increase, FY26 35%, FY27 40%, FY28 50% and FY29 10% which is not attainable
 - Option to choose from the AMP and feed into the automated budget to calculate the rate increase at a slower pace than 5 years.
 - Possible revenue streams being looked into: collection system expansion; in-town septage collection; install a solar array
 - Moving forward
 - Sewer department updates to the Select Board
 - Coordination between all departments, grant projects
 - Karen will be stepping back. Future updates will come from Sewer Commission Chair Dan Gray
 - Action items
 - Funding dashboard; updates; billing adjustments from the EDU (equivalent dwelling unit) system; retained earnings certification letter; secure funding

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- Bernie Boudreau clarified the rate increases of the AMP included re-doing the plant which could be spread out over time and not just what was on the consent order. Karen added this AMP and consent order is focused on the collection system, pipes and manholes and was advised by Department of Environmental Protection to push the plant aside as a separate project until the consent order is complete
- Kerns asked what was driving the four time rate increase in 5- years. Karen responded the engineers see projects longer than 5 years problematic
- **6:30 pm** -Nuisance/Dangerous dog hearing – Allen
 - Motion by Cummings, seconded by Boudreau the Select Board voted to open the hearing of Blais vs. Allen November 7, 2023 at 6:30 pm. Roll call vote Meisner yes, Jacque yes, Boudreau yes, Cummings yes and Kerns yes.
 - Meisner asked all parties involved to raise their right hand and administered the oath
 - “Do you solemnly swear that the testimony you are about to give is the truth, the whole truth and nothing but the truth?” Parties responded yes.
 - **Complainant’s Testimony**
 - Jason Blais, 73 Federal St., Greenfield, MA
 - While cycling south past 530 Millers Falls Rd., Blais stated he heard two shouts, looked back and saw a dog charging into the road next to him. The dog bit into his right leg, he unclipped his right foot from the bicycle pedal and pushed the dog away. Blais came to a stop on the opposite side of the road in the north lane. Stephanie Allen approached apologizing and offered cleaning items for the two-inch laceration, puncture mark and scrapes. Blais returned home and sought medical attention at Cooley Dickinson Hospital. In the following days Blais reported he developed a sore knee, sought medical attention and was referred to an orthopedic office. Assessment continues with sustained damage to the knee and no participation in sports for mental and physical being self-care.
 - **Supporting Witness Testimony**
 - Animal Control Officer (ACO) Judie Garceau received a report of a bite from Cooley Dickinson Hospital and notified the Animal Inspector. Blais was contacted for information, and he sent photos of the injury. Contacted Allen and confirmed the information corroborated with the complainant.
 - **Questions/Cross examination by the Select Board**
 - Meisner asked how the wound was healing and if Blais provoked the animal
 - Blais responded the wound was healing well and that he did not provoke the animal, he was just riding by
 - Meisner asked Officer Garceau about the dogs status
 - ACO Garceau responded the dog was not up to date on rabies or licensing at the time of the incident and was quarantined at home by Animal Inspector Dan Gray.
 - Boudreau asked Blais if he had ridden by before and asked Officers Dragon and Garceau if there had been any previous reports
 - Blais responded yes but this was the first incident
 - Officers Dragon and Garceau responded there were no previous reports on this dog
 - Kerns asked how many bites, if antibiotics were administered and why Blais was not participating in any sports
 - Blais responded there was one bite, he did receive antibiotics and was not participating in sports so as to not injure his knee
 - Jacque asked if the two inch gash required stitches; following the incident had the sore knee been treated and had someone been with Blais at the time of the incident

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- Blais responded he did not receive stitches due to the would being a bite to avoid infection. The knee was treated following the incident. Erica Burns was riding with him at the time of the incident
- Kerns asked if the other rider was in the front or the back and if the dog approached her
 - Blais responded Burns was in back and did not know if the dog approached her
- Jacque asked how fast Blais was riding
 - Blais estimated 15mph and was slowly building speed
- Meisner asked if Blais outpaced the dog and how aggressive was the barking
 - Blais responded no, the dog gave up the chase. He did not recall any barking
- Kerns asked if there was any warning from the animal other than the person calling the dog
 - Blais responded no, just the shouts and the noise of the animal coming off the property
- Meisner asked if Blais came in contact with the property
 - Blais responded no
- Boudreau asked Officer Garceau if she saw the dog
 - ACO Garceau responded she saw the dog through the window but the owner was not home so she left a door tag to come back
- Meisner asked if that was the only time Officer Garceau could see the dog and if the quarantine was still in effect
 - ACO Garceau responded it was the only time and was the day after the quarantine expired
- Cummings asked Blais if the dog would continue to attack if he had not kicked it off
 - Blais responded he did not know the dog's intent, but it did not latch on. After kicking the dog retreated
- Kerns verified the force of the bite brought Blais's foot out of the clip, that it was not just a scratch
 - Blais responded yes
- **Questions/Cross Examination by Dog Owner and/or Dog Owner's Counsel**
 - Meisner asked Stephanie Allen if she had any questions for the complainant at this time.
 - Allen responded no
- **Dog Owner's Testimony**
 - Stephanie Allen of 530 Millers Falls Rd stated she was in the driveway with her husband and uncle with the dogs and children in the yard at the time of the incident and didn't see the dog bite. The dog came back when called. When she approached Blais with band-aids and Neosporin she did not see blood because Blais had a tissue on it and it appeared to be a scrape
- **Supporting Witness Testimony**
 - Allen had no supporting witness testimony
 - ACO Garceau reported Allen was very cooperative when asked to supply documentation
- **Questions/Cross Examination by the Select Board**
 - Meisner asked Allen for a reason why the licenses had not been kept up to date and active; verification of an electronic fence and its installation; the breed of the dog and what he weighs; the intent of the electric fence to keep the dog on the property; the relationship between herself and the dog; if Allen had done any training with the dog; if Allen had any previous experience of the dog grabbing, biting or excessive barking at people; why Allen thought the dog bit this time, possibly the electric fence; how the dog was around the children
 - Allen responded it had slipped her mind and thought her husband had taken care of it. The electronic fence was installed approximately two years ago and usually the dog wears the collar

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but was not that day due to the battery dying. The breed of dog is a lab and the weight is 70-75lbs. The fence was installed to keep all the dogs (2) on the property. Her relationship with the dog was that it was her boy, her dog and she had had him for two years. Allen has done owner training but no professional school training. Allen had had no previous issues of attacking, biting or excessive barking and described the dog as friendly and excited to see everybody. Allen did not feel the electric fence was the reason for the attack but described the dog's behavior when chasing a tennis ball and possibly he was excited to see something go by but could not give an explanation because the dog has never done anything like this before and considered this an isolated case. Allen stated the dog was amazing around the children

- Jacque asked if the dog was neutered; if the dog has broken through the electric fence
 - Allen responded yes the dog was neutered. The dog has not broken through the electric fence and usually stays with them
- Meisner asked if there were issues with the electric fence and if it was working to standard requirements
 - Allen responded yes
- Cummings asked how far the fence went from the house; does the dog go up to where it gets a warning
 - Allen responded the fence goes close to the road. The dog does not go up to where it gets a warning because they don't go to the road and if Allen does need to go to the road the dog does not go outside with her
- Meisner asked Allen if the dog understands the pain compliance
 - Allen responded yes
- Kerns asked why Allen stated that she didn't see the bite but went out with Neosporin and bandage
 - Allen responded as a courtesy as the dog's mouth had been there. She clarified that when she first approached Blais she did not have the bandage and asked Blais if he wanted one then went back to the house to get the bandage and Neosporin and assumed it would be needed because Blais had a tissue on the area. Blais had told Allen the dog had bit him.
- Jacque asked if the electronic fence was only on Route 63; if there had nuisance barking complaints from neighbors
 - Allen responded basically it is on Route 63. The dog has run of the back yard and a tether to the front porch and a remote collar Allen can control with a vibrate, beep or shock. Allen confirmed they have had a barking complaint from the neighbors across the street with the police visiting once
- Meisner asked if Allen had animal insurance, homeowners insurance, or if there was some type of insurance available for this animal; where did the dog come from
 - Allen responded no to animal insurance, but her husband had homeowners insurance and she could look into insurance. The dog was purchased from a Pennsylvania AKC registered breeder
- **Questions/Cross Examination by Complainant and /or Complainant's Counsel**
 - Blais had no questions.
 - Jacque asked Allen what she would do or has she done differently; was Allen aware of the animal control bylaws in respect to barking and off leash; for clarification Allen was asked if she had more than one dog and have there been issues with other dogs
 - Allen responded the dog has not been outside off his leash and was aware of the bylaws. Allen has another dog and has never had any problems with them
- **Recommendations from the Animal Control Officers**
 - ACO Garceau felt it was an isolated incident
 - Meisner asked Allen if she would seek additional training for the dog if required
 - Allen responded she would to an extent

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- Motion by Cummings, seconded by Boudreau the Select Board voted to close the hearing at 7:05 pm. On a roll call vote, Jacque said yes, Meisner said yes, Boudreau said yes, Cummings said yes and Kerns said yes
- Meisner explained the Select Board would go into deliberations into finding of the facts
 - The Select Board discussed the terms nuisance and dangerous per the town bylaws and Massachusetts General Laws (MGL)
 - The affidavit lists the dog as nuisance/vicious
 - Kerns read from the MGL Chapter 140 Section 157 on dangerous dogs
 - Jacque read from the town bylaws 19-4 dogs running unrestrained; 19-6, complaint of nuisance; 19-6C, investigation of complaint
 - Kerns read from the Commonwealth of Massachusetts dog complaint GL 14157 Complaint form what defines a nuisance; vicious disposition, barks excessively causes the following disturbance and by reason of excessive barking disturbs a sick person
 - Jacque reiterated the affidavit listed the dog nuisance and vicious, and that conditions could be applied without labeling the dog dangerous.
 - ACO Dragon stated a nuisance dog allows the Select Board to put conditions on to alleviate the situation including items listed under 14157, order the dog be restrained to the property and clarified MGL 140 136a clarifies and defines a nuisance and dangerous dog. Jacque read 140 136a and determined the dog a nuisance
 - Kerns, based on the definitions labeled the dog dangerous as there was no provocation
 - Cummings stated the Select Board needed to fact find before making a determination
 - Fact Findings Votes
 - Motion by Cummings, seconded by Kerns the Select Board voted the dog left the property
 - Motion by Cummings, seconded by Kerns the Select Board voted attack did happen and the dog did pursue the victim once
 - Motion by Cummings, seconded by Kerns the Select Board voted a single bite occurred
 - Motion by Cummings, seconded by Boudreau the Select Board voted medical treatment was sought for the bite (for which antibiotics were prescribed) and subsequent medical follow-up for an injured knee and the bite
 - Motion by Boudreau, seconded by Cummings, the Select Board voted this was first documented incident for the dog
 - Motion by Cummings, seconded by Boudreau the Select Board voted the dog was outside with the family (including children) at the time
 - Motion by Kerns, seconded by Cummings the Select Board voted the dog was not licensed or vaccinated at the time of this incident
 - Motion by Cummings, seconded by Boudreau the Select Board voted the owner has an electric fence installed but it was not in use time of the incident
 - Motion by Cummings, seconded by Boudreau the Select Board voted the owner provided first aid immediately following the incident
 - Motion by Cummings, seconded by Boudreau the Select Board voted the dog did not immediately recall when called by owners but did return after the incident.
 - Determination of Nuisance or Dangerous Dog and Conditions
 - Meisner reread the MGL definition of a nuisance and dangerous dog

- Kerns clarified if the dog was deemed nuisance could conditions be applied. Jacque and Meisner responded conditions could be applied. Kerns asked if there could be treatment costs and Cummings responded that would be a civil litigation between parties
- Motion by Cummings, seconded by Jacque the Select Board voted to determine the dog Finn as a nuisance dog
 - Discussion: Kerns stated she felt really uncomfortable saying that a dog who bit somebody is a nuisance rather than dangerous
 - Vote was unanimous
- Meisner read the list of possible general conditions
- Discussion on conditions
 - Jacque listed restraining to avoid public nuisance, entering public way immediately; dogs wear tags, ID and microchip, if microchipped provide evidence; annual reinspection
 - Cummings listed maintaining license and vaccination status; additional collars or re-installation of fencing system; retrain the dog on the borders; verbal recall training; bite inhibition training
 - Time frames assigned to conditions
 - Points clarified by ACO Dragon. ACO would coordinate with owner
 - Kerns suggested one month to comply with conditions and then annually other than the immediate restraint
 - Jacque suggested 6 months for training. Kerns clarified it did not need to be complete but show progress
- Motion by Kerns, seconded by Cummings the Select Board voted on the following order and conditions:
 - Immediate
 - Maintain annual license with vaccinations
 - Shall restrain the dog(s) to prevent them from causing a public nuisance and entering upon public ways unleashed
 - Microchip to be properly updated and registered
 - Require an id component (e.g., the dogs are tagged properly)
 - Within 3 months
 - Reinstallation and retraining of electric fence boundary training and additional collar with battery
 - Within 6 months
 - complete recall training
 - And reinspected annually by Animal Control
- Meisner read: The Select Board held a hearing on Tuesday, November 7, 2023, at 69 Main Street, Northfield, MA at 6:30pm with respect to a complaint brought against you, who as the owner or keeper of a black neutered Labrador retriever named Finn at 530 Millers Falls Rd, Northfield, MA. The Board heard testimony from the Complainant, Jason Blais, Kyle Dragon and Judie Garceau Animal Control Officers, as well as testimony from the Defendant Stephanie Allen. Following the close of all the presentation of facts and information of the Complainant and Defendant, the Select Board will vote the findings of the fact
 - Meisner advised Stehanie Allen she had the right within ten (10) days of the Select Boards' order to bring a petition in the District Court within the judicial district of which the dog is kept, Franklin County, addressed to the justice of the court praying that the order may be reviewed by the court or magistrate thereof and after such notice to the officer or officers involved as the magistrate deems necessary. The magistrate shall review such action, hear the witnesses, and affirm such order unless it shall appear that it

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was made without proper cause or in bad faith, in which case such order shall be reversed. You or any party shall have the right to request a de novo hearing on the petition before a justice of the court. The decision of the court shall be final and conclusive upon the parties

- This concluded the hearing. The Select Board took a recess from 8:15pm to 8:30pm

- **Review and Approval of Warrants**

- Motion by Boudreau, seconded by Cummings the Select Board voted to approve the 11/1/23 Payroll warrant of \$78,016.77
- Motion by Boudreau, seconded by Cummings the Select Board voted to approve the 11/1/23 Vendor warrant of \$1,034,137.40

- **Review and Approval of Minutes**

- Motion by Cummings, seconded by Jacque the Select Board voted to approve the minutes of 10/17/23 as amended
- Motion by Jacque, seconded by Boudreau the Select Board voted to approve the minutes of 9/5/23 as amended

- **Meetings/Events attended by Selectboard members**

- Meisner: Met with Lieutenant Governor Driscoll and her secretary; met representatives of the University of Massachusetts Collins Center; call with Conservation Commission Chair Bill Llewelyn regarding 15 Millers Falls Rd; Rag Shag parade/trick or treat festivity
- Kerns: Conservation Commission, Chair request to meet with the Select Board to talk about their role; attended Board of Health meeting; Tree50th tree planting; Monster Dash; Holly Berry fair; Open Space Committee; with the Warren Conservation Commission attended talk on Bio-map revision; email to Senator Jo Comerford about upcoming sewer meeting; spoke with citizens concerned about library meeting at Franklin Regional Council of Government (FRCOG); Economic Development Advisory; FRCOG planning board
- Boudreau: Friends of Northfield Seniors; supported holiday fairs;
- Jacque: FRCOG Council; Historical Commission; Regional Emergency Services Task Force; Pioneer Valley Regional School Community Forum master plan; Friends of Schell Bridge event with Senator Anne Gobi at The Brewery at Four Star Farm

- **Town Administrator's update**

- Grants
 - Awarded:
 - One Stop
 - \$490k Massworks – Highland Sidewalks
 - \$40k Business Park Study – Grant Director putting together Request For Quote (RFQ) for consultant
 - \$8k Streetscape Planning – to be matched by \$4k in American Rescue Plan and \$4k in house – Grant Director putting together RFQ For consultant
 - Road Safety - \$20,000 – electronic speed signs and traffic enforcement
 - Local Acquisition for Natural Diversity (LAND) - \$108,000
 - NEW
 - Small Bridge Design Grant for School St – state assigns a designer (\$100,000)
 - Body worn camera – purchase 6 newer cameras for the PD (\$7,670)
 - With the \$100,000 for the Small Bridge grant we have officially received over \$1 million in grants in the past 12 months
 - Applied:
 - Urban and Community Forestry Challenge Grant – purchase of approx. 25 trees (\$7,000)
 - Green Communities Grant - \$190,000 – Elementary School – heat pumps, boiler upgrade, etc.
- Kerns inquired about sewer grants in the works. To Llamas's knowledge nothing was open at this time. Grant Developer Sullivan is watching for notices of intent and information

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- H4048 Act to extend Skip's service: On October 26th the House passed the bill. It has gone to the Senate. Senator Comerford's office will let me know when any updates arise.
- Kerns asked Llamas to forward the zoom link to the sewer meeting with Senator Comerford taking place on 11/9

- **Business**

- Fire Department Policies and Procedures
 - Chief Dunnell said a review of town council recommendations on policies and procedures were questioned as they appear to change the structure of operations and membership involvement
 - Chief Dunnell acknowledged staff is under the town personnel plan but described the staff is only paid when they go out on calls. All other duties are done on a volunteer basis including station and equipment maintenance, drills, and training.
 - Massachusetts Call/Volunteer Firefighters Association attorney Joe Maruka has been contacted by the department to review town counsel's recommended changes
 - There is no record of the town adopting Chapter 48 creating a town fire department or defining a strong or weak Chief. Llamas explained this was not uncommon, that many fire departments were private entities and morphed into town departments
 - Meisner suggested the lawyers communicate directly
 - Kerns asked for clarification on the weak vs. strong chief model. Chief Dunnell did not know but assumed they were operating on the strong chief model adding the town has not adopted either one
 - Llamas noted the Chief is appointed and the budget comes from town meeting as for a weak chief. Jacque added the policies contain a mix of presumed strong but weak because of the department.
 - Chief Dunnell will forward attorney Maruka's information to Llamas so both attorneys can communicate directly.
- Possible Special Town Meeting
 - Article 1: LAND grant to be discussed in executive session using cell tower easement funds
 - Article 2: Legal fees for the Assessors Tax Appellate Board costs transferred from overlay account
 - Article 3: Northfield Elementary School Doors repairs using returned the school operating assessment funds
 - Kerns stated the LAND grant in Article 1 was discretionary and with the costs associated with the sewer and Grandin water district, money should not be taken until water and sewer are solved. She wasn't against the trails but was concerned about spending the money until knowing what sewer and water will cost. She asked to strike Article 1. She asked if Articles 2 & 3 were necessary and could we get by until regular town meeting.
 - The lawyer bill will be coming in and the doors have been assessed by the fire department and both are time sensitive.
 - Llamas told the Select Board that an article may be submitted by Karen Boudreau of the Sewer Commission to increase the size of the commission from 3 to 5. This would not be necessary to include on this warrant but Llamas wanted the Select Board to know the topic had been brought and researched.
 - Kerns asked about emergency expenses. Jacque explained everything is appropriated at annual town meeting and spent against the appropriation. If emergencies come up, the town has to vote to transfer the funds
 - Jacque pointed out on Article 1, the cell tower easement account can only be used for capital projects

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- Motion by Jacque, seconded by Kerns the Select Board voted to declare a 14' 2007 All Season Dump Body; 1994 Mitsubishi Fuso Log Truck; 1994 LN8000 Ford Vac Truck; 1991 Power Screener; 1984 Lindsey Air Compressor; 2004 American Signal as surplus equipment.
- Pauchaug-Schell Bridge Greenway Project Advocacy
 - Barbara Richardson and Kathleen Coutu of the Friends of Schell Bridge (FSB) joined the Select Board
 - Jacque announced she had attended a Friends of Schell Bridge event with Senator Gobi discussing advocacy to help the Grant Director and the town receive the grant. The FSB has requested support for letters to be sent to the legislature for the competitive federal grant with a deadline in March 2024. A meeting with Representative McGovern, Senator Markey and Senator Warren's office is in the works to meet them personally to have them advocate with Secretary of Transportation Buttigieg. It has been suggested reaching out to Gill and Bernardston, Vernon Vermont, Winchester and Hinsdale, New Hampshire to ask their officials to reach out to their representatives in support. Jacque offered with Select Board consent to set up a letter and make contact and to work with the FSB.
 - Richardson commented when applying for federal funding getting states to work together is beneficial
 - Coutu asked about the tribes. Jacque would like to have conversations with the organizations involved in the re-licensing of FirstLight to see if they as well as the department of Recreation and Conservation, the Department of Transportation and FirstLight, who are each providing a park at each end that will include historical and cultural narratives with signage, would involve consulting with the tribes
 - Residents can take part by making phone calls, writing and emails to attract attention to the project
 - Llamas was at the debriefing at the last grant round and thinks getting the local and federal representatives and senators involved would help push the request to the next round of a federal grant review panel
 - Coutu commented on access of the bridge to West Northfield. Kerns asked if emergency vehicles would be able to use it. Not fire trucks but ambulances and police vehicles could.
 - Kerns asked if it was relevant for Vermont and New Hampshire to support a bridge in Massachusetts. Llamas said it was part of an ongoing recreation plan with the bridges as connection points. Jacque referred to the rail trail bike paths in New Hampshire and the plan to include the Pauchaug Schell Bridge in a loop and to bring people using the bridge into town. In a conversation with a citizen, Kerns suggested having bike racks throughout town and to think how people are going to use the bridge. Meisner suggested installing bike rentals. Llamas will contact the FRCOG for rack availability.
 - Motion by Cummings seconded by Kerns to authorize Barbara Jacque to represent the Select Board for project advocacy for the Pauchaug Schell Bridge Greenway
- American Rescue Plan Act (ARPA) Funding for Commonwealth Places Grant match (\$4,000.00)
 - For streetscape, placemaking in the center of town for greenspace as a community and resident driven activity.
 - Motion by Jacque, seconded by Boudreau the Select Board voted to approve the ARPA Funding for Commonwealth Places Grant match (\$4,000.00)
- Motion by Jacque, seconded by Boudreau the Select Board voted to approve the request for renewal of temporary Vendor, Hawker and Peddler License for Justin McDonald of Trinity Solar for 11/8-11/21, 2023; 11am – 8pm
- Motion by Jacque, seconded by Boudreau the Select Board voted to accept with regret the resignation from Julie Annette Rosier, Dickinson Memorial Library effective November 18, 2023
- **Proposed Agenda Items**
 - Tighe & Bond presentation; collaboration on Sewer Commission vs. Select Board roles; School district capital projects; ARPA funds for meeting room chairs; Conservation Commission update; Emergency Services Task Force update; Kinsella court appeal update
- **Announcements**
 - Grandin Water District meeting 11/15 in Town Hall Auditorium 6-7pm update

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- Pioneer Valley Regional School survey is open until 11/11
- The 6 Town Regional Planning Board @ Gill Town Hall, 11/14/23 and remote
- **Recognition for Service**
 - Letters of appreciation from the Northfield Tree Team thanking Tom Walker and the Highway department for their support in planting 50 trees on Main Street as part of the Northfield Tree50th project and from Mike La Rue, Chair of the First Parish Board of Trustees thanking the police department for their assistance with the Monster Dash 5K run were read
- Motion by Jacque, seconded by Cummings the Select Board voted to go into Executive Session at 9:38 pm under M.G.L. c.30A, Sec.21(a)(6) LAND Grant/Real Estate: To consider the purchase, exchange, lease or value of real estate; the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and the Select Board will not come back to open session. On a roll call vote Meisner yes, Kerns yes, Jacque yes, Boudreau yes and Cummings yes
- Meeting adjourned at 10:10 pm

Recorded by Sandra L. Wood, Secretary

Select Board Clerk

11/21/23
Date Approved