

June 26, 2018

Northfield Town Hall  
69 Main St

Selectboard Present: Tracy Rogers, Chair; Julia Blyth; Alexander Meisner

Also Present: Bernard Kubiak, Interim Town Administrator; Sandra L. Wood, Town Secretary; Otis Wheeler, BNCTV

Others Present: Barry Bordner; Bill Kilpatrick; Tom Walker, Highway Superintendent; Jeremy Underwood; Bill McGee

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
  - Bill Kilpatrick re: Gulf Rd: road condition; soil run off; lack of visible lines; falling rocks; lack of signage
    - Tom Walker, Highway Superintendent response: waiting for permits from MassDOT; getting quotes for rock removal; culvert collapsing; shoulders to be addressed; looking at August start date
  - Bill McGee re: request for state senate candidate forum before September 4
- **Review and Approval of Warrants**

On a motion by Blyth, seconded by Meisner the board voted to approve the 06/19/18 Payroll warrant of \$25,488.61  
On a motion by Blyth, seconded by Meisner the board voted to approve the 06/19/18 Vendor warrant of \$71,856.38  
On a motion by Blyth, seconded by Meisner the board voted to approve the 06/26/18 Payroll warrant of \$52,020.01  
On a motion by Blyth, seconded by Meisner the board voted to approve the 06/26/18 Vendor warrant of 916,703.26
- **Review and Approval of Minutes**
  - On a motion by Blyth, seconded by Rogers the board voted to approve the 5/15/18 Executive Session minutes as written.
  - On a motion by Blyth, seconded by Meisner the board voted to approve the 6/12/18 minutes as written.
- **Interim Selectboard Meetings**
  - 6/20/18 Joint meeting with Assessors
- **Meetings attended by Selectboard members**
  - Blyth: Open Space Committee; Open Meeting Law webinar
- **Old Business**
  - Gulf Road Engineering Study request
    - Letter signed and to be sent to FRCOG to request engineering study to consider vehicle exclusion. Traffic study included.
  - Municipal Aggregation Contract with Colonial
    - Colonial Power Group will find an energy supplier
    - On a motion by Blyth, seconded by Rogers the board voted to sign the contract with Colonial Power Group
  - Open Meeting Law Complaint update
    - The draft response letter from town counsel was read stating the Selectboard did not violate open meeting law
    - On a motion by Rogers, seconded by Blyth the board voted to authorize Kubiak to sign the letter as written.
    - Rogers requested moving forward complaints be brought to the Town Administrator first before being presented to the Selectboard and to show professionalism and courteousness to employees and members of boards and committees.
      - Jeremy Underwood concerned about personal tension, putting it aside and moving forward
- **New Business**
  - Barry Bordner
    - Expressed his concerns about the status of "strong chief"; changes to the TA job description requiring town vote; the school borrowing and opinion on the school board; the Caldwell Rd. cleanup and why there is no mess nuisance bylaw; the amount of Chapter 61 land in town.

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

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- Part Time Financial Asst.
  - Candidate Tracey Baronas holds the same position in several towns.
  - Position is a grade 5 step 3 at \$17.33/hr. 4-7 hours weekly
  - On a motion by Blyth, seconded by Rogers the board voted to appoint Tracey Baronas as the account assistant at grade 5 step 3.
- **Town Administrator's update**
  - School St. taking; next step, recording
  - Cell tower property sale
  - Birnam Rd potential sale
  - Met with Steve Serendynski & Tim Brandl re: combining the NES & Town Hall projects.
  - Town Hall brickwork sealing
  - Abraham group contract with HEART
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Order of Taking: Document signed clearing the School Street property title.
- **Appointments:**
  - **Re-Appointments:**
    - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Albert Stone & William Ames to the Agricultural Commission; term expires 6/30/21
    - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Jessie Wiggin & Jeannette Tessier to the Trust Fund Committee; term expires 6/30/21
    - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Robin Conley to the Open Space Committee; term expires 6/30/2021
    - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Andrew Vernon to the Stewardship Advisory Subcommittee; term expires 6/30/21
    - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Anne Linge, Gretchen Licata & Cynthia Durham to the Cultural Council; term expires 6/30/2021
  - **Appointments**
    - On a motion by Rogers, seconded by Blyth the board voted to appoint Adam Sensor to the Conservation Commission; term expires 6/30/21
    - On a motion by Rogers, seconded by Blyth the board voted to appoint Carol Pike, Housing representative to the Community Preservation Committee; term expires 6/30/2019
- **Announcements**
  - Next Selectboard meeting: Wed. July 18.
- **Proposed Agenda Items**
  - Code of conduct
  - Tree inventory
  - TA Search
  - Chap. 90
  - Energy Committee request to hire consultant for Green Communities

On a motion by Blyth, seconded by Rogers the board voted to adjourn at 7pm  
Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

7/18/18  
Date Approved