

November 14, 2018

Northfield Town Hall
69 Main St

Selectboard Present: Tracy Rogers, Chair; Julia Blyth; Alexander Meisner

Also Present: Bernard Kubiak, Interim Town Administrator; Sandra L. Wood, Town Secretary; Kayla Drumgool, BNCTV

Others Present: Bill Kilpatrick, Gulf Rd.

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
 - Bill Kilpatrick: newspaper article on recent accident on Gulf Rd.; request for additional signage on Gulf Rd.: signage has been ordered; next step in truck exclusion. (see Old Business)
- **Review and Approval of Warrants**
 - 11/06/18 Payroll warrant of \$24,074.46
 - 11/06/18 Vendor warrant of \$9,294.07
 - 11/13/18 Payroll warrant of \$28,964.30
 - 11/13/18 Vendor warrant of \$38,681.55
 - On a motion Rogers, seconded by Blyth the board voted unanimously to approve the warrants as written.
- **Review and Approval of Minutes**
 - On a motion by Blyth, seconded by Meisner the board voted to approve the minutes of 10/30/18 as amended.
- **Meetings attended by Selectboard members**
 - Meisner: Curriculum subcommittee @ PVRS re: SRO position; Highway dept. luncheon @ Dickinson Library
 - Blyth: Community Park Committee; FRCOG financial management workshop; HEART Committee
- **Old Business**
 - Former 314 Caldwell Rd parcel limited removal action
 - Review of Tighe & Bond proposal for limited removal with a fee not to exceed \$6,000
 - Highway department may be able to do removal to lower cost
 - If amount in the account is exceeded, request will be made to the Finance Committee for transfer from reserve fund
 - Town Meeting Warrant draft
 - Review of and amendments to the articles including recreational marijuana establishments zoning bylaw amendments; an excise tax on marijuana retail sales and unregistered vehicle bylaw.
 - HEART Committee proposed changes to the District Agreement
 - Review of the proposed changes to the agreement including additional information on how to close a school submitted by the HEART Committee working with MA Association of Regional Schools (MARS)
 - Charge for the Business Park Exploratory Committee
 - the charge was reviewed and amended
 - On a motion by Meisner, seconded by Blyth the board voted unanimously to appoint Barry Border as chair of the Multi-Use Business Park Exploratory Committee and put forth the charge as amended.
 - Truck Exclusion Study
 - The FRCOG study has been sent to MassDOT who will move forward on the request. No time frame has been set. The town of Erving is lead on the project.
- **New Business**
 - Animal Control Officer
 - Regional program is sponsored by the Sheriff's department with some funding coming from participating towns.
 - Phoebe Walker of FRCOG will come to a meeting for further discussion.
 - Town Accountant recommendation-tabled
 - Interim Treasurer/Collector-tabled
 - Budgets
 - Presented for Selectboard review and further discussion at next meeting.

[NORTHFIELD SELECTBOARD MEETING MINUTES]

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- Discussion on budgeted vs. actual in wage category; Kubiak to collect cost data for revenue expense reporting software.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Closing of the cemeteries-tabled
 - Winter parking ban- read
- **Correspondence:** Letter from J. Whitman re: plows. Forwarded to Highway Superintendent
- **Appointments:**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Kathy Wright and Cornelius Putman as Election Officers; terms expire 8/15/19
- **Boards and Committees /Announcements**
 - Announcements:
 - Blyth: HEART with consultant @ Town Hall Nov. 19; HEART with consultant for community forum @ PVRs Dec. 5
- **Proposed Agenda Items**
 - Animal Control Officer; budgets; items tabled from this meeting; executive session, contract negotiations

On a motion by Rogers, seconded by Blyth the board voted unanimously to adjourn at 7:30pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

11/20/18
Date Approved