

**[JOINT MEETING OF THE NORTHFIELD SELECTBOARD & FINANCE
COMMITTEE MEETING MINUTES]**

December 3, 2018

Northfield Town Hall
69 Main St

Selectboard Present: Tracy Rogers, Chair; Julia Blyth

Selectboard Absent: Alexander Meisner

Finance Committee Present: Lois Stearns, Chair; Dan Campbell, Vice Chair; Susan Kaczinski; Bernard Porada

Finance Committee Absent: Anthony Matteo; Bonnie Tucker L'Etoile

Also Present: Sandra L. Wood, Town Secretary; Beth Walker, Finance Committee Admin. Asst.; Kayla Drumgool, BNCTV

Others Present: Tanya Gaylord, PVRSD Business Manager; Jane Dutcher, Bernardston Finance Committee Chair; Ginger Robinson, Leyden Finance Committee Chair.

Doc: PVRSD FY19 Budget Revised

The Selectboard, at the invitation of the Finance Committee attended the presentation of the PVRSD FY 19 Final Budget given by PVRSD Business Manager Tanya Gaylord.

Presentation of the Pioneer Valley Regional School District FY19 Final Budget Revised

- Gaylord's presentation included: revenues, district administration, district enrollments, history of district enrollments, school lunch accounting reports and a report of sources and uses of funds.
 - Status of the state overseer
 - Gaylord is in communication with the overseer weekly
 - Insurance
 - The split for retirees and current employees is 75% district and 25% employee funded
 - Enrollment
 - The closing of the nuclear power plant in Vernon, VT was a large contributor to lower enrollment
 - School lunch program
 - Status of the current program is running in the black
 - Summer salaries affect the outcome
 - Audit
 - FY18 audit is in process
 - Accumulating deficit
 - Gaylord to have further discussions with the overseer
 - Found assets
 - Gaylord explained during the clean-up process when she came on board accounts were organized and those duplicated or entered into the wrong account were corrected. Controls have been put in place.
 - Budgets to the towns
 - Principals will submit their budgets; Superintendent and Gaylord will meet with the budget subcommittee in December.
 - Final budget may be ready by March 14, 2019
- Motions to adjourn
 - The Finance Committee motioned and voted to adjourn at 7:10 pm.
 - Motion by Rogers, seconded by Blyth the Selectboard adjourned at 7:10pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

12/11/18
Date Approved