

December 11, 2018

Northfield Town Hall
69 Main St

Selectboard Present: Tracy Rogers, Chair; Julia Blyth; Alexander Meisner

Also Present: Bernard Kubiak, Interim Town Administrator; Sandra L. Wood, Town Secretary; /Kayla Drumgool, BNCTV

Others Present: EMS Chief Mark Fortier & Tom Valle; Stan Garland, Bob Raymond & Brian Keir, Bernardston Selectboard; Bernardston Fire Chief Peter Shedd; Jessie Wiggin

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
 - Jessie Wiggin: request for safety personnel obtain HIPAA review; CPR & equipment training for police
- **Review and Approval of Warrants**
 - Payroll warrant of \$46,322.00
 - Vendor warrant of \$138,351.11
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the payroll and vendor warrant as written above.
- **Review and Approval of Minutes**
 - 11/19/18 Executive Session-tabled
 - 11/20/18 Executive Session-tabled
 - On a motion by Blyth, seconded by Meisner the board voted to approve the minutes of 12/3/18 w/ Finance Committee as written.
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to approve the minutes of 12/4/18 as amended. Another amendment was made later in the meeting. Motion by Blyth, seconded by Rogers to approve the minutes of 12/4/18 as amended.
- **Interim Selectboard Meetings**
 - 12/10/18 Special Town Meeting
- **Meetings attended by Selectboard members**
 - All: HEART & School Committee
 - Meisner: PVRSD subcommittee council SRO/MOU
- **Old Business**
 - Regional Ambulance Service
 - Bernardston Selectboard members Brian Keir, Chair, Stan Garland and Bob Raymond with Bernardston Fire Chief Peter Shedd joined the Northfield Selectboard for a presentation by EMS Chief Mark Fortier to propose a regional ambulance service.
 - Dedicated staffing would be needed with the increase in call volume which would in turn pay for staffing.
 - Service could start immediately according to Chief Fortier. Fortier and Shedd to put together a business plan.
 - Bernardston Selectboard was amenable to the idea if favorable to the Bernardston Fire Department
 - When asked about the level of service, if a substation in Bernardston was considered and if there were any downsides to the plan, Chief Fortier's opinion was that the level of service would be the same. The current building is a rental and if something in between were available it would be considered. He saw no downside to the plan.
 - Additional funding would be required to scale up staffing.
 - Schedule and funding for replacing ambulances is in place.
 - No funding from Bernardston is planned at this time. May need to be addressed at a later date.
 - Municipal agreement will be needed. The Bernardston Selectboard agreed to an independent study being done.

[NORTHFIELD SELECTBOARD MEETING MINUTES]

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- **New Business**
 - Selectboard meeting schedule for 2019
 - Option to change meeting to Monday evenings if the Finance Committee is amenable to moving to Tuesdays.
- **Town Administrator's update**
 - Request to transfer \$3,500 for Caldwell Rd clean up
 - Treasurer/Collector position interview
 - Submitted Chap. 90 reimbursement request for milling and resurfacing Maple St.; \$97,917.66
 - Cell Tower bid language is being amended. Bid came in at \$475,000.
- **Class II & III Renewals**
 - On a motion by Rogers, seconded by Meisner the board voted unanimously to approve the Class II license renewal for Homer Browning III; DBA Homer Browning III; 6 Homer Rd. Class II license expires 01/01/20
 - On a motion by Rogers, seconded by Meisner the board voted unanimously to approve the Class III license renewal for Homer Browning III DBA Homer Browning III; 6 Homer Rd. Class III license expires 01/01/20
 - On a motion by Rogers, seconded by Meisner the board voted unanimously to acknowledge the change of ownership from Henry Boyd to Jeffrey Matosky and approve the Class III renewal for Jeffrey Matosky DBA Boyd's Auto Body; 952 Millers Falls Rd; Class III license expires 01/01/20
 - On a motion by Rogers, seconded by Meisner the board voted unanimously to approve the Class II license renewal for H. Brian Wood; DBA Northfield Auto Body LLC; 99 Main St.; Class II license expires 01/01/20
- **Correspondence:** East Northfield Water Co. January 3 public meeting at Town Hall; 6pm
- **Appointments:**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Susan LaCoy as an Election Officer; term expires 08/15/19
- **Proposed Agenda Items**
 - SBA Tower agreement

On a motion by Rogers, seconded by Meisner the board voted to adjourn at 7:03pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

1/14/19
Date Approved