

January 14, 2019

Northfield Town Hall  
69 Main St

Selectboard Present: Tracy Rogers, Chair; Julia Blyth; Alexander Meisner

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Kayla Drumgool, BNCTV

Others Present: Nick Fleck; Patter Field; Bill Kilpatrick; Jerry Wagener, Open Space Committee Chair; Rob Hendry; Cheryl George, PTO Chair; Bill Llewelyn

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
  - Nick Fleck, North Lane-submitted and read comments regarding Grandin Reservoir water supply and the East Northfield Water Co.
  - Patter Field, Highland Ave.- requested an appeal to the DEP for more time to do additional testing on the Grandin Reservoir water supply. Llamas to contact the DEP.
  - Bill Kilpatrick, Gulf Rd.- Requested 8% grade sign be moved closer to Main & Maple Street
- **Review and Approval of Warrants**
  - 1/2/19 Payroll warrant of \$20,617.30
  - 1/2/19 Vendor warrant of \$7,962.01
    - Warrant Signature Authorization- signed by Selectboard
  - 1/8/19 Payroll warrant of 25,841.28
  - 1/8/19 Vendor warrant of 1,015,447.66
    - On a motion by Rogers, seconded by Meisner the board voted unanimously to approve the warrants as written above.
- **Review and Approval of Minutes**
  - On a motion by Blyth, seconded by Rogers the board unanimously voted to approve the minutes of 12/11/18 as written.
  - On a motion by Rogers, seconded by Meisner the board voted to approve the minutes of 12/18/18 as written. Blyth abstained.
  - On a motion by Blyth, seconded by Rogers the board voted unanimously to approve the minutes of 12/26/18 as written.
- **Meetings attended by Selectboard members**
  - Blyth: HEART; Rural Commonwealth Small Town Summit
  - Meisner: Sewer Commission
- **Old Business**
  - Update on PVRs District agreement
    - Review of changes and recommendations for
      - rotation of the chair and 2/3 vote required
      - clarification on closed school costs needed and approve of withdrawal section forcing a school to stay in the district
  - Update on First Light Relicensing
    - Possible separation of Northfield operation and Turners Falls dam. Company structure changes to separate LLC's.
    - Letter to FERC to slow down 90 day comment period due to the government shutdown. Draft to be reviewed by Kimberly Noake McPhee at the FRCOG
    - On a motion by Blyth, seconded by Rogers the board voted unanimously to submit a letter to FERC on behalf of the town for the First Light renewal.
- **New Business**
  - Receipt of Notice of Intent; Right of First Refusal; appt Coordinating Committee
    - NOI from Bill Llewelyn to install transparent solar panels keeping agricultural access underneath was received by the Selectboard.
    - On a motion by Blyth, seconded by Rogers the board voted to appoint the Open Space Committee as the Coordinating Committee to conduct the Chapter 61 Right of First Refusal process.

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

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- Re-affirm Special Town Employees
    - On a motion by Rogers, seconded by Blyth the board voted to designate the members of the Board of Health, Board of Assessors and the Conservation Commission's contract consultant as "Special Municipal Town Employees" pursuant to the state policy of the Board of Selectmen adopted October 6, 2015.
  - FRCOG District Local Technical Assistance Project Requests/Prioritization
    - Review of the list; Rogers disclosed some of the items would come from her FRCOG office.
    - Priority items: Pump storage project, public water protection, flood risk, infrastructure, industrial park master plan, update open space plan, regional water supply study, animal control officer, regionalization of the police Fire, EMS and IT services, regionalized DPW and sewer operations, municipal engagement and drug abuse
  - 2018 Citizen Stewardship Award
    - Rob Hendry was recommended by the Open Space Committee as the 2018 recipient for his work coordinating trail clean up
    - Blyth disclosed she was a member of the selection committee
    - On a motion by Meisner, seconded by Rogers the board voted to award Rob Hendry the Citizen Stewardship Award for 2018.
  - Cheryl George: State of Our Town dinner
    - 3<sup>rd</sup> Annual meeting scheduled for Sat. April 6, 2019.
    - limited to 10 presentations
  - **Town Administrator's update**
    - Letter to SBA. Counsel negotiating lease
    - Soil work on Caldwell Rd. property. Tighe & Bond on board
    - Finance team formed
    - Met with some departments/committees: Finance Committee , Highway Dept., Kathy Wright/Building Use, Assessors & Board of Health
  - **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
    - In response to Jessie Wiggin's request: the first responder equipment gets tested every shift. The board strongly encourages the safety departments to attend the HPPA training put together by Tom Vallee.
    - Meisner addressed resident concern on business zoning. Recommend to resident to address concern with Jim Hawkins, Zoning Enforcement Officer.
    - Thank you letter to Kevin Harrington for elementary school basketball court project signed
  - **Appointments:**
    - On a motion by Rogers, seconded by Blyth the board unanimously voted to appoint Jim Whitcomb to the Council on Aging; term expires 12/31/21
    - On a motion by Rogers, seconded by Blyth the board unanimously voted to appoint William Kimball as a Reserve Officer; term expires 12/31/19
    - On a motion by Rogers, seconded by Blyth the board unanimously voted to appoint Jason Bassett and Christopher Redmond as Mutual Aid Officers; terms expire 12/31/19
  - **Boards and Committees /Announcements**
    - Announcements: Next regular meeting 1/28/19 at 5:30pm followed by attendance of the PVRs District meeting of district boards and finance committees at 6:30pm.
- On a motion by Rogers, seconded by Blyth the board voted to adjourn at 7:28pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

1/28/19  
Date Approved