

January 28, 2019

Northfield Town Hall
69 Main St

Selectboard Present: Julia Blyth; Alexander Meisner

Selectboard Absent: Tracy Rogers

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau/, BNCTV

Others Present: Susan O'Connor, Energy Committee Chair

- Meeting was called to order at 5:30pm
- **Citizens' concerns-** none
- **Review and Approval of Warrants**
 - On a motion by Blyth, seconded by Meisner the board voted unanimously to approve the 01/15/19 Payroll warrant of \$35,849.58
 - On a motion by Blyth, seconded by Meisner the board voted unanimously to approve the 01/15/19 Vendor warrant of \$20,872.60
 - On a motion by Blyth, seconded by Meisner the board voted unanimously to approve the 01/22/19 Payroll warrant of \$23,224.09
 - On a motion by Blyth, seconded by Meisner the board voted unanimously to approve the 01/22/19 Vendor warrant of \$6,791.68
- **Review and Approval of Minutes**
 - On a motion by Meisner, seconded by Blyth the board voted unanimously to approve the minutes of 01/14/19 as amended
- **Meetings attended by Selectboard members**
 - Meisner: Sewer Commission; Senior Center breakfast
 - Blyth: MMA Annual meeting; FRCOG Council & Planning; Gill Montague Regional Grant, Community Compact; HEART; Open Space Committee
- **Business**
 - On a motion by Blyth, seconded by Meisner the board voted to approve and sign the annual report to the ABCC as written.
 - Award NES Green Communities Project Insulation bid- Susan O'Connor, Energy Committee Chair
 - Bid process through the FRCOG
 - Zero Draft came in at the bid request. Second bidder was over.
 - On a motion by Blyth, seconded by Meisner the board voted to award the weatherization project to ZeroDraft for Northfield Elementary School insulation work at \$99,465.00.
- **Town Administrator's update**
 - Senior Breakfast; town policy review; job description review with organization chart draft; meeting with finance team; meeting with IT consultant; met with members of the Energy Committee and Community Park; bill schedule system; lunch with Highway Dept.
- **Appointments:**
 - Re-appointments to the Fire Department/EMD
 - **Officers:** On a motion by Blyth, seconded by Meisner the board unanimously voted to appoint Floyd "Skip" Dunnell, Chief & Forest Fire Warden; David Quinn, Asst. Chief & Asst. Forest Fire Warden; Tom Holton, Capt. & Asst. Forest Fire Warden; Mike Quinn, 1st Lt.; Rob Hunter, 2nd Lt.; Jeff Grover, 3rd Lt.; Amanda Dunnell, Secretary/Treasurer; terms expire 01/31/20
 - **Department members:** On a motion by Blyth, seconded by Meisner the board unanimously voted to appoint Mariah Anthony, Jason Brooks, Pat Brunette, Dan Chabott, Kevin Connolly, Amanda Dunnell, Skip Dunnell, Mark Fortier, Jacob Fuess; Fredd Fuller; Andrew Goodwin Jr., Jeff Grover, Michael Grover, Thomas Holton, Robert Hunter, Chris Kalinowski, Michael Lovett, Steve Malsch, Alec Milton, Caleb Milton, Scott Milton, Jay Nelson, Thomas Newton, Eric Oakes, John Otto, David Quinn Jr. , Michael Quinn, Matt Shippa, Patrick Spedding, John Ware and James Wright to the Fire Department; terms expire 01/31/20

[NORTHFIELD SELECTBOARD MEETING MINUTES]

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- **EMD:** On a motion by Blyth, seconded by Meisner the board unanimously voted to appoint Floyd “Skip” Dunnell as the EMD director, Amanda Dunnell, Asst. EMD/Logistics and Tom Newton 2nd Assistant EMD; term expires 01/30/20.
- o Temporary Animal Control Officer
 - The town must have an ACO per state regulations
 - Moving forward with joining regional pending development
 - Meisner asked about ACO training and equipment installed in the cruiser
 - Training will be delayed until decision made on regional system
 - On a motion by Meisner, seconded by Blyth the board voted to appoint Oleg Cobileanschi as temporary Animal Control Officer’ term expires 6/30/19.

On a motion by Blyth, seconded by Meisner the board voted to adjourn at 5:55pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

02/11/19
Date Approved