

[NORTHFIELD SELECTBOARD MEETING MINUTES]

February 11, 2019

Northfield Town Hall
69 Main St

Selectboard Present: Tracy Rogers, Chair; Julia Blyth; Alexander Meisner

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Kayla Drumgool, BNCTV

Others Present: Jerry Scott, Electronics Communications & Cable TV; Matt Atwood, Programming Dickinson Library

- The meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
 - 1/29/19 Payroll warrant of \$34,677.63
 - 1/29/19 Vendor warrant of \$119,998.95
 - 2/5/19 Payroll warrant of \$23,774.96
 - 2/5/19 Vendor warrant of \$63,048.82
 - On a motion by Rogers, seconded by Blyth the board unanimously voted to approve the warrants as read.
- **Review and Approval of Minutes**
 - On a motion by Blyth, seconded by Meisner the board voted to approve the minutes or 1/28/19 as amended. Rogers abstained.
- **Interim Selectboard Meetings**
 - Attended school district meeting of Selectboards and Finance Committees
- **Meetings attended by Selectboard members**
 - Blyth: Park Committee; Gill/Montague Civic Leaders; HEART
 - Rogers: MMA; Teacher negotiations
- **Business**
 - Matt Atwood: Community Read
 - “The Stranger in the Woods” being distributed in 10 local towns
 - Open discussion to be held at Cameron’s Winery April 11
 - Jerry Scott: Recommendations from ECCTV for Network, workstation and email accounts
 - Policy changes and process discussed.
 - Suggestion to change “Selectboard” to “Administrator”
 - Scott gave update on Comcast renewal process to date.
 - District Planning Board vote form
 - Brief discussion on possible regionalization with Gill-Montague
 - Topic to be re-addressed in April
 - Discussion of Joint Selectboard/Finance Committee Letter to Pioneer re: District Borrowing
 - Request to support the Finance Committee to change loan payback from 10 years to 5 years
 - On a motion by Rogers, seconded by Meisner the board unanimously voted to support the letter proposed by the Finance Committee.
 - Review Draft of Complete Streets Policy
 - Approved by the Highway Superintendent
 - Brief policy review focusing on data gathering before work is done on roads on a local level
 - Policy needs to be approved by state. Projects could then be prioritized and applied to for funding
 - Committee would be formed for input for projects or review of projects. Relative departments would be asked for input.
 - Review New Ambulance Services Lease
 - Increase of \$100 per year in a 3 year lease
 - No other changes requested
 - On a motion by Blyth, seconded by Meisner the board unanimously voted to approve the commercial real estate lease for EMS to continue renting from Sandri Realty.
 - Review and Sign Contract to Purchase Telecommunications Easement
 - First step is to sign the purchase agreement and receive the funds.
 - \$15,000 bond for removal can be renegotiated every 5 years to increase if needed
 - On a motion by Rogers, seconded by Meisner the board unanimously voted to execute the contract for the telecommunications easement with SBA.

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- Review Cell Tower Easement Agreement-tabled until purchase goes through.
- Review and discuss Draft Contract Agreement for EMS with Town of Bernardston
 - Reviewed and okayed by the Selectboard
 - To be submitted to counsel
- Review and Sign 2019-2021 Rental Equipment Contract
 - No obligation to the town
 - On a motion by Blyth, seconded by Meisner the board voted unanimously to sign the rental equipment contract with the FRCOG
- Review request from Police Chief to appoint Officer Alexander Pirozhkov to Sergeant
 - Chief Leighton and Pirozhkov to attend next meeting to answer questions
 - The board noted the job description states five years experience for position. Chief will address
- **Town Administrator's update**
 - Police department meeting
 - Update on direct deposit
 - Discussion with the superintendent on the Finance Committees request
 - Met with the waste water superintendent
- **Correspondence:** Truck exclusion on Gulf Rd approved.
- **Appointments:**
 - On a motion by Rogers, seconded by Blyth the board approve the request to appoint Alex Strycky to the Energy Committee; term expires 12/31/2019
- **Announcements**
 - Closing of the Warrant for May 6, 2019 Annual Town Meeting; March 25
 - Excise tax bill system automatically added late fee.
 - Condolences to the family of former Energy Committee member Peter Talmage
- **Proposed Agenda Items**

Executive Session: On a motion by Rogers, seconded by Blyth the board voted to go into executive session at 7:12pm under M.G.L. c.30A, Sec. 21(a) - 3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and to adjourn out of executive session and regular session immediately. On a roll call vote Rogers said yes, Blyth said yes and Meisner said yes.

Meeting adjourned at 7:50 pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

3/11/19
Date Approved