

August 7, 2018

Northfield Town Hall  
69 Main St

Selectboard Present: Tracy Rogers, Chair; Julia Blyth; Alexander Meisner

Also Present: Bernard Kubiak, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau/ BNCTV

Others Present: Bill McGee, Neighbors @ Home; Bill Kilpatrick, Gulf Rd.; Judy Wagner & Lynn Hansell, Energy Committee

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
  - Bill Kilpatrick, Gulf Rd. - Lack of signage: from Erving Town line to Gulf Rd, "T" intersection sign at Gulf & So. Mountain; Foliage covering So. Mountain Rd. sign.
- **Review and Approval of Warrants**
  - 7/24/18 Payroll warrant of \$37,739.80
  - 7/24/18 Vendor warrant of \$63,818.22
  - 7/31/18 Payroll warrant of \$24,820.59
  - 7/31/18 Vendor warrant of \$975,714.52
  - 8/7/18 Payroll warrant of \$27,069.33
  - 8/7/18 Vendor warrant of \$236,693.17
    - On a motion by Rogers, seconded by Blyth the board voted to approve the warrants as printed on the agenda.
- **Review and Approval of Minutes**
  - On a motion by Blyth, seconded by Meisner the board voted to approve the minutes of 7/18/18 as written. Rogers abstained.
- **Meetings attended by Selectboard members**
  - Community Paradigm Consulting- members met individually with the consultants.
- **Old Business**
  - Code of Conduct
    - Rogers read draft of public participation at Selectboard meetings.
- **New Business**
  - Bill McGee: Neighbors @ Home
    - Neighbors @ Home is a local 501c 3 organization and is requesting a letter of support from the Selectboard to apply for a grant to cover insurance costs.
    - The board agreed to include a letter of support.
  - Energy Committee: Request to hire James Toth to implement Green Communities Challenge Grant
    - Once the grant is signed by the state Mr. Toth will be hired for management support
    - On a motion by Blyth, seconded by Meisner the board voted to hire James Toth to implement the Green Communities Challenge Grant.
  - Compensation for interim Electrical Inspector
    - On a motion by Blyth, seconded by Rogers the board voted to appoint Gary Terroy as Interim Electrical Inspector and enable him to collect the full fee in the interim.
- **Town Administrator's update**
  - Aggregation plan posted on website
  - Applied for cyber liability with the town insurance company. Training is included.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Posting of Warrant for the 2018 State Primary to be held on Tuesday, September 4, 2018 from 7am to 8pm at Town Hall; 69 Main Street, Northfield
    - Warrant read and signed.
- **Proposed Agenda Items**

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

August 7, 2018

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69 Main St

- Appoint TA screening committee
- Tree inventory

### **Executive Session & Adjourn**

On a motion by Rogers, seconded by Blyth the board voted to go into executive session at 6:50 pm for Collective bargaining contract under M.G.L. c.30A, Sec. 21 reason 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and adjourn. On a roll call vote Rogers said yes, Blyth said yes and Meisner said yes.

Meeting adjourned at 7:18 pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

8/21/18  
Date Approved