

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

June 3, 2019

Northfield Town Hall  
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Bill Kilpatrick, Gulf Rd; John Alden, president East Northfield Water Company

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
  - Bill Kilpatrick, Gulf Rd.: no update on signage for Gulf Rd. Llamas to ask highway superintendent about paving schedule; Town Administrator in Erving working on restrictions for Gulf Rd.
- **Review and Approval of Warrants**
  - 5/21/19 Payroll warrant of \$21,458.69
  - 5/21/19 Vendor warrant \$45,689.12
  - 5/28/19 Payroll warrant of \$28,534.54
  - 5/28/19 Vendor warrant of \$127,021.40
    - On a motion by Meisner, seconded by Rogers the board voted to approve the warrants as written
- **Review and Approval of Minutes**
  - 4/8/19 Executive Session-Possible Litigation
  - 4/8/19 Executive Session-Selectboard/Police Chief Contract negotiation
  - 4/8/19 Executive Session-Contract Negotiation w/Police Chief
  - 4/24/19 Executive Session-Police Chief Contract
    - On a motion by Meisner, seconded by Rogers the board voted to approve the executive session minutes of 4/8/19 and 4/24/19 as written.
  - 4/24/19
  - 5/20/19
  - 5/30/19
    - On a motion by Meisner, seconded by Cummings the board voted to approve the minutes of 4/24/19, 5/20/19 and 5/30/19 as written.
- **Interim Selectboard Meetings**
  - 5/30/19
- **Meetings attended by Selectboard members**
  - Rogers: Paraprofessional negotiation session
- **Business**
  - SBA Cell Tower Easement Agreement
    - On a motion by Meisner, seconded by Rogers the board voted to accept and sign the SBA Cell Tower Agreement
  - East Northfield Water District rate hikes explanation
    - John Alden, president of the East Northfield Water Co. stated he receives no compensation and is no longer employed by Northfield Mount Hermon. He has been president of the ENWCo since 2017.
    - Rate increase is due to loss of testing waiver and rising capital costs. The company is reaching out to the state for financial help.
    - First rate increase, April 2020 at 73.6%. Second rate increase on top of new base, 42.4% in April 2021. The rate increase is not related to the infrastructure issues.
    - Northfield Mount Hermon owns the property. The water company has little interaction with the school
    - Thomas Aquinas is paying into the water company. Revenue from the college and Moody Center does not equate the revenue from when NMH was using the campus.
  - Letter to Senator Comerford and Representative Mark for Special legislation to formalize the name change of the Board of Selectmen to Selectboard and increase the size of the Board of Selectmen from three to five members per the May 6, 2019 Town Meeting approved Article 33 by majority vote.

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- On a motion by Meisner, seconded by Rogers the board voted to sign the letter to Senator Comerford and Representative Mark for the change in the Selectboard name and number.
- VADAR Systems financial software agreement
  - Software for use by the Accountant and Treasurer/Collector
  - On a motion by Meisner, seconded by Rogers the board voted to accept the VADAR System financial software agreement.
- Northfield School Committee members RE: Superintendent's contract
  - Invitation was declined per advice of the school committee counsel.
- Request for Transfer
  - Transfer request for the Library to cover unexpected expenses
  - On a motion by Meisner, seconded by Rogers the board voted to approve the Dickinson Memorial Library request of \$3,500 transferred from Library Salaries to Library Expenses. (approved by the Finance Committee)
- First Amendment to Tax Valuation Agreement between the Town of Northfield and Firstlight Hydro Generating Company
  - Agreement extends the current terms by one year.
  - Study will be done in the next year for evaluation.
  - On a motion by Meisner, seconded by Rogers, the board voted to approve the First Amendment to Tax Valuation Agreement between the Town of Northfield and Firstlight Hydro Generating Company with the signature of the Chair pending counsel review
- **Town Administrator's update**
  - Codification document distributed to board. Members to return document with comments to Llamas by August
  - Additional transfer requests will be submitted
  - July 1 begins bi-weekly payroll
  - Schedule additional Selectboard meeting prior to special town meeting
- **Announcements**
  - Sewer Commission meeting; June 5, 2019; 6:00 pm
  - Meisner attending Ethics & Accountability class
- **Recognition for Service**
  - Northfield VFW Post 9874, the PVRs band and the participants of the Memorial Day parade
- **Proposed Agenda Items**
  - Schedule June 12 meeting @ 3pm

On a motion by Meisner, seconded by Cummings the board voted to adjourn at 7:00 pm

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

7/1/19  
Date Approved