

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

July 15, 2019

Northfield Town Hall  
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau/Kayla Drumgool, BNCTV

Others Present: Mark Sullivan, Dan Steele & John Fleming, DA Sullivan & Sons;

- Meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
  - 7/3/19 Payroll warrant of \$29,265.40
  - 7/3/19 Vendor warrant of \$199,936.75
  - 7/10/19 Vendor warrant of \$151,450.97
    - On a motion by Meisner, seconded by Rogers the board voted to approve the warrants as written
- **Review and Approval of Minutes**
  - On a motion by Meisner, seconded by Cummings the board voted to approve the minutes of 7/1/19 as written. Rogers abstained
- **Meetings attended by Selectboard members**
  - Rogers: Emergency Services Facility Committee
  - Meisner: Fire Department; Highway Dept. picnic; Sewer Commission
- **Business**
  - Declare Fire Truck Surplus
    - 1976 Young Aerial truck
    - On a motion by Meisner, seconded by Rogers the board voted to declare the Northfield Fire Department's older ladder truck surplus.
  - Appropriation Transfers
    - On a motion by Meisner, seconded by Cummings the board approved the request to transfer \$1,500.00 from EMS Expense to EMS Salaries and Wages
      - Higher than expected call volume
  - Discussion of possible capital project for NES
    - Both boilers need attention. One is repairable. Cost to repair the other would be prohibitive and has known asbestos features.
    - Need Special Town Meeting to secure funding for replacement. Funds may be available from sale of cell tower. Date to be set.
  - Interview DH Sullivan & Sons for project management; NES Electrical and Communications project
    - Mark Sullivan, Dan Steele and John Fleming presented their background in construction and clerk of the works as project manager for the NES electrical and communication project.
    - The board asked how they would handle the project while school was in session and to whom the project manager would keep direct communication with the town. DAS suggested a second shift scenario during school.
    - On a motion by Meisner, seconded by Rogers the board voted to ask DA Sullivan & Sons for a price proposal for the Northfield Elementary School Electrical and Communication project.
- **Town Administrator's update**
  - Noted the NES project proposal may be higher than expected
  - Requesting Town Hall basement flooring replacement quote.
  - Received the PVRs district 2020 budget. Less than voted on at the special town meeting
  - This meeting closes out the end of the year of transfers. EMS adding revenue
  - Phase III, Fire alarm system upgrade for Town Hall
  - Working on a MA Works grant for Warwick Rd. with Highway Superintendent Thomas Walker
- **Correspondence:**
  - FERC notification on First Light relicensing

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- Town of Warwick pursuing Horace Mann II Conversion for their elementary school
  - **Appointments:**
    - Paramedic – Eric Davidson to the EMS; term expires 12/31/19
      - Roger’s motion to approve appointment failed a second.
      - Meisner and Cummings would like to have future employees come in to Selectboard meeting
    - On a motion by Meisner, seconded by Cumming the board appointed Barbara “Bee” Jacque as an alternate to the Historical Commission; term expires 12/31/21
    - **Re-appointments**
      - On a motion by Meisner, seconded by Rogers the board voted to appoint Joanne McGee and Susan Space to the Open Space Committee; term expires 6/30/22
  - **Recognition for Service:** To the Energy Committee for their due diligence with the Green Communities funding to complete the insulation of the Elementary School.
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- On a motion by Meisner, seconded by Rogers the board voted to adjourn at 6:59 pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

7/29/19  
Date Approved