

August 26, 2019

Northfield Town Hall  
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau/ BNCTV

Others Present: Chief Leighton; Bill Kilpatrick, Gulf Rd.; Joanne Coutu, Gulf Rd.; Bill I Joanne McGee, Main St.; Suzanne Handren, Birnam Rd.; Bernard Porada

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
  - Bill Kilpatrick: visibility better for signs on Gulf Rd; need more Gulf Rd intersection signs; requested sign-up for CodeRed reverse 911 notification
  - Joanne Coutu: condition of Gulf Rd. pavement; Gulf Rd. truck exclusion signs are small
  - Bill & Joanne McGee: Verbal and written complaint about truck engine brakes. Request for signage banning use.
    - Llamas to contact MassDOT
  - Suzanne Handren: Proud of police department's handling of recent situation. Work needed to create safe & secure work area for department.
- **Review and Approval of Warrants**
  - 8/12/19 Vendor warrant of \$990,635.77
  - 8/ 20/19 Vendor warrant of \$28,323.93
    - On a motion by Meisner, seconded by Rogers the board voted to approve the warrants as written.
- **Business**
  - Police After Action Discussion – Chief Leighton
    - Chief Leighton gave an account of events on August 9, 2019 from 3pm until arrestee apprehended at approximately 9pm.
    - Meisner asked questions about procedure, video options in the department, dispatch of area police departments and what improvements were needed
    - Leighton responded the department space is unsuitable and does not have enough safety features. Cameras would not have been beneficial to the situation. Response of area departments would not be under his control. New police facility is needed with more space and security.
    - Police Department was not used for staging due to back area in use for an event causing a lack of space for parking.
    - Cummings would like to meet with Chief Leighton to discuss a public safety building and stated as a former officer the Northfield booking room is one of the worst.
    - Emergency call list to be provided
    - Bernard Porada commented as a former law enforcement officer, a member of the Emergency Services Facility Committee and Finance Committee member, the police department conditions are not acceptable and the town needs to provide a facility for all safety personnel.
  - Sign Agreement with Franklin County Sheriff's Office – Regional Dog Control Services
    - \$500 yearly fee with a three year commitment
    - On a motion by Meisner, seconded by Cummings the board voted to enter into agreement on August 26, 2019 with the Franklin County Sheriff's Office for the Regional Dog Control Services with and agreement period of July 1, 2019 through June 30, 2020 for this municipality.
  - Planning Board Resignation
    - Richard Fitzgerald formerly resigned from the Planning Board effective immediately
    - On a motion by Meisner, seconded by Rogers the board voted to accept the resignation of Richard Fitzgerald from the Northfield Planning Board.
  - Draft Time off Request Form
    - Llamas reviewed the process.
    - Selectboard would be aware of department heads on leave
    - The board agreed to initiate the form

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

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- **Town Administrator's update**
  - Phase III Town Hall Electrical project; fire system
  - Town Hall parking area drainage meeting with abutters
  - Multi committee clerk position job description
    - Meisner to meet with Llamas and Finance Committee Chair Lois Stearns
- **Announcements**
  - Highway: Holton St. to be closed for culvert replacement starting September 9.
  - Family Energy Day Sat. Sep. 14. Starts @ 10 am; Northfield Elementary School
- **Recognition for Service** To all responding members of the Northfield Police Department and Emergency Community and the members of the surrounding Police Departments, the State Police, and our community for their assistance in the recent town wide alert.

On a motion by Meisner, seconded by Rogers the board voted to adjourn at 7:05 pm

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

09/09/19  
Date Approved