

[NORTHFIELD SELECTBOARD MEETING MINUTES]

October 7, 2019

Northfield Town Hall
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Kayla Drumgool, BNCTV

Others Present: Emily Mills

- Meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
 - 9/24/19 Payroll warrant of \$73,983.86
 - 9/24/19 Vendor warrant of 307,090.23
 - On a motion by Meisner, seconded by Rogers the board voted to approve the warrants as written.
- **Review and Approval of Minutes**
 - On a motion by Meisner, seconded by Cummings the board voted to approve the minutes of 9/23/19 as amended.
- **Meetings/Events attended by Selectboard members**
 - Meisner: Sewer infrastructure, walk-through
- **Business**
 - Emily Mills
 - Attended training at GCC's 5 month program
 - Works as a CNA
 - Goal to become a paramedic and possibly nursing.
 - On a motion by Meisner, seconded by Rogers the board voted to appoint Emily Mills to the EMS; term expires 12/31/19
 - October 21 meeting date reschedule- due to staff absences the board agreed to reschedule to October 28, 2019.
- **Town Administrator's update**
 - School budget is set for the member towns
 - The Senate/House is updating educational funding
 - Boards Clerk position has 12 applicants to date
 - Met with consultants for Complete Streets project prioritization
 - Hazardous Mitigation plan has expired and needs updating
- **Correspondence:**
 - From MA Dept. of Elementary & Secondary Education acceptance of FY20 budget
- **Appointments:**
 - On a motion by Meisner, seconded by Rogers the board voted to appoint Mike Barry to the Conservation Commission; term expires 6/30/22
 - On a motion by Meisner, seconded by Cummings the board voted to appoint Phil Baker, Bd of Health; Tony Stavely, Planning Board; Beth Walker, Assessors; Sue Kaczinski, Finance Committee to the Ad Hoc Water Supply Committee
- **Request for One-Day Temporary Liquor License:**
 - On a motion by Meisner, seconded by Cummings the board voted to grant a one day temporary liquor license to Cameron's Winery on 11/16/19 from 7pm to Midnight at 105 Main Street; sectioned exterior; to celebrate 7th anniversary of the Cameron's Winery.
- **Announcements**
 - Street sign dedication to Specialist Frederick Parker; 10 am Oct. 8; Meadow St. & Main
- **Recognition of Service**
 - To the students of Pioneer Valley Regional School raising funds for Shriners Hospital for Children and assembling "blessing bags" for the homeless.

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- **Proposed Agenda Items**

- Bill Llewelyn; Conservation Commission
- Update on employee review
- Modification to personnel policy on the time off forms

On a motion by Meisner, seconded by Rogers the board voted to adjourn at 6:19 pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

10/28/19
Date Approved