

[NORTHFIELD FINANCE COMMITTEE/SELECTBOARD MEETING MINUTES]

October 8, 2019

Northfield Town Hall
69 Main St

Finance Committee Present: Lois Stearns, Chair; Dan Campbell; Tony Matteo; Bernie Porada; Sue Kaczinski; Bonnie Tucker L'Etoile

Selectboard Present: Alexander Meisner, Chair (6:20pm); Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Beth Walker, FinCom Admin. Asst.

The Finance Committee and Selectboard called to order and convened at 6:00 pm.

- Discuss and decide on recommendation for FY'21 PVRSD Operating Budget for further discussion with representatives of Bernardston, Leyden & Warwick
 - Surplus of \$500,000.
 - Both boards agreed to hold steady, no increase
 - Finance Committee voted to recommend the budget remain the same
 - Motion by Rogers, seconded by Cummings the Selectboard voted to recommend the budget remain the same.
 - Stearns to meet with participating town finance committees to relay decision
- Discuss with Town Administrator a Risk Management Grant Application and the cost of the security upgrades that are being considered for the Town Hall including a decision as to source of funding needed above and beyond the grant
 - Llamas has applied for \$10,000 grant for security changes to Town Hall and suggested moving excess money from electrical upgrade to help with costs. Quote came in at \$19,000
 - Finance Committee supported the project
- Discuss with Town Administrator the possibility of building a desk for the Selectboard in the Selectboard office and, if recommending, decide on funding source.
 - Llamas explained the project for Mass Core to build a table at a cost of \$3,500. Looking for input.
 - Group discussed adding a table for attendees across the front of the curved table.

Updates if available on:

- Open Meeting Law complaint
 - Timeline for appeal has expired
 - No violation found
- Audit
 - Audit completed. Report to be sent upon completion of OPEB report
 - Auditor will attend Selectboard meeting
- Agreement with Bernardston Re Ambulance Service
 - Discussion on costs and whether Bernardston should be helping with funding
 - Rogers, stating as a disclaimer, that she is not involved with the study the FRCOG is doing on regionalizing ambulance service but wanted to group to know it was ongoing.
- any regionalization efforts
 - Conservation Commissions in Northfield and Bernardston interested in consultant services
 - Llamas recommended a revolving fund

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- Discussion included other areas. Llamas to meet with Council on Aging Chair later in week to discuss regionalizing.
- Announce appointment to committee to facilitate Water District meeting
 - Llamas reported the state would be holding a meeting for small town water issues.

Motion by Cummings, seconded by Rogers the Selectboard adjourned at 7:10pm and left.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

10/28/19
Date Approved