

[NORTHFIELD SELECTBOARD MEETING MINUTES]

November 18, 2019

Northfield Town Hall
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Heather Tower, Senior Center Director; Bob MacEwen, Bd of Health Chair; Susan O'Connor, Energy Committee Chair

- Meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
 - 11/5/19 Payroll warrant of \$65,041.52
 - 11/5/19 Vendor warrant of \$974,728.71
 - On a motion by Meisner, seconded by Rogers the board voted to approve the warrants as written.
- **Review and Approval of Minutes**
 - On a motion by Meisner, seconded by Cummings the board voted to approve the minutes of 11/04/19 as written.
- **Meetings/Events attended by Selectboard members**
 - Meisner: Sewer Commission; PVRs District member town Selectboard Chairs, budget meeting
- **Business**
 - Heather Tower CoA update
 - Tower read her opinion for not regionalizing the Senior Center
 - Possible solution to relocate for more space and redefine as a Community Center
 - Bob MacEwen: East Northfield Water Co.
 - Llamas and MacEwen to review information collected on Hamilton Drive and Glen Rd. for counsel
 - Community Compact Best Practice program
 - Selectboard to pick top three choices and present at December 2 meeting
 - Recognition letter to Officer Cowan
 - Letter read recognizing and congratulating Officer Cowan's fundraising efforts for cancer research
- **Town Administrator's update**
 - Town did not get MassWorks grant
 - Agreement with ClearGov to put financial data on town website
 - Department meeting. Review of inter-departmental forms
 - Scheduling meeting with Finance Dept. to review audit findings
 - Meeting to be scheduled in December for review of recycling contract due in January
 - Clarification to injured on duty policy for review
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Susan O'Connor; Submission of Green Communities Annual Report
 - Analysis of report will drive future projects
 - Assistance supplied by FRCOG and UMASS
 - On a motion by Rogers, seconded by Cummings the board voted to approve the report for the Energy Committee.
- **Proposed Agenda Items**
 - Community Compact choices
 - Boards clerk

On a motion by Meisner, seconded by Rogers the board voted to adjourn at 7:14 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

12/16/19
Date Approved