

December 30, 2019

Northfield Town Hall
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers

Selectboard Absent: Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Jody James, Madrigal Inc.

- Meeting was called to order at 6:10 pm due to broadcast technical issues.
- Transfer Liquor License Hearing
 - Meisner opened the hearing at 6:10 pm and read the following:
 - The Selectboard hereby gives notice that it will hold a Public Hearing, Monday, December 30, 2019, 6:00 pm at the Northfield Town Hall, 69 Main St., Northfield, to consider the application of **Madrigal, Inc., d/b/a Mim's Market**, 60 Main St., Northfield, MA for approval of a Transfer of Retail Package Store Wine & Malt Liquor License under M.G. L. 138 § 15 Retail Package Goods Store Wines & Malts not to be drunk on the premises. All interested parties will be given an opportunity to be heard.
 - Jody James/Madrigal Inc. stated there would be no changes to Mim's Market
 - No written comments were received
 - On a motion by Meisner, seconded by Rogers the board approved the liquor license transfer to Madrigal Inc. from Mim's Market.
 - The hearing was closed at 6:15pm
- **Review and Approval of Warrants**
 - 12/17/19 Payroll warrant of \$80,087.32
 - 12/17/19 Vendor warrant \$216,318.38
 - 12/30/19 Payroll warrant \$60,012.83
 - On a motion by Meisner, seconded by Rogers the board voted to approve the warrants as read.
- **Review and Approval of Minutes**
 - 12/11/19 Tax Classification Hearing-tabled
 - On a motion by Meisner, seconded by Rogers the board voted to approve the minutes of 12/16/19 as written
- **Meetings/Events attended by Selectboard members**
 - Rogers: Final paraprofessional meeting
- **Business**
 - Chief Procurement Officer appointment
 - On a motion by Meisner, seconded by Rogers the board voted to appoint Andrea Llamas Chief Procurement Officer for Northfield, MA effective December 30, 2019
 - Contract between the Massachusetts Dept. of Environmental Protection, the Contractor and a Dual Stream Designated Community-tabled
- **Town Administrator's update**
 - Submitted Community Compact grant request
 - Advertising for financial assistant and an accountant
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - On a motion by Meisner, seconded by Rogers the board voted to release Homer Browning III Class II & III Licenses contingent on half payment received on December 31, 2019 and the balance received by January 31, 2020.
- **Correspondence:** Schell Bridge newsletter
- **Appointments:**
 - On a motion by Meisner, seconded by Rogers the board voted to appoint Alex Pirozhkov to the Emergency Services Facility; term expires 12/31/24
 - RE-Appointments:
 - Council on Aging: On a motion by Meisner, seconded by Rogers the board voted to re-appoint Frank Froment, Homer Stavely to the Council on Aging; term expires 12/31/22

[NORTHFIELD SELECTBOARD MEETING MINUTES]

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- Emergency Services Facility: On a motion by Meisner, seconded by Rogers the board voted to re-appoint Mark Fortier, Stephen Seredynski, Bernhard Porada, Floyd Dunnell, Robert Leighton to the Emergency Services Facility Committee; term expires 12/31/24
- Energy Committee: On a motion by Meisner, seconded by Rogers the board voted to re-appoint Alex Strycky to the Energy Committee; term expires 12/31/22
- Historical Commission: On a motion by Meisner, seconded by Rogers the board voted to re-appoint Lisa McLoughlin, Joe Graveline, Carol Lebo to the Historical Commission; term expires 12/31/22
- Schell Bridge Advisory: On a motion by Meisner, seconded by Rogers the board voted to appoint Tim Bowen, Susan Ross, Judith Wagner, Barbara Richardson, Steven Stoia, Jon McGowan to the Schell Bridge Advisory Committee; term expires 12/31/22
- Police:
 - On a motion by Meisner, seconded by Rogers the board voted to re-appoint David Clark, Leonard Crossman, Gary Sibilis Auxiliary; terms expire 12/31/20
 - On a motion by Meisner, seconded by Rogers the board voted to re-appoint John Cowan, William Kimball, Igor Komerzan, Jeremy Lawler, Christopher Maselli, Stephen Shearer, David Shoemaker, Benjamin Welcome, Derek Worden Reserve officer; terms expire 12/31/20
 - Mutual Aid:
 - Meisner asked for more information on the definition of Mutual Aid and Auxiliary. Llamas to follow up.
 - On a motion by Meisner, seconded by Rogers the board voted to re-appoint Jason Bassett, Christopher Redmond Mutual Aid Terms expire 12/31/20
 - On a motion by Meisner, seconded by Rogers the board voted to re-appoint Vivien Venskowski Matron; terms expire 12/31/20
- Mariah Anthony, Mark Brouillette, Erik Davidson, Jason Edson, Jill Fortier, Mark Fortier, Rebecca Houle, Cameron Kennedy, Mitchell LaClaire, Edward Laraway, Rebecca McMannus, Emily Mills, Tim Putman, Nino Rodriguez, Rachel Shearer, Michael Shedd, Ethan Sicard, Tom Valle, Amy Weeks, Tammy Wheelock, Randy Wheelock, McLellan White to Northfield EMS; terms expire 12/31/20
- **Recognition for Service**
 - For the swift response by Northfield's emergency services following a lightning strike on Main St. this evening and to the Highway crew during today's ice/freezing rain/snow event.

On a motion by Meisner, seconded by Rogers the board voted to adjourn at 6:39 pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

01/13/20 as amended
Date Approved