

January 13, 2020

Northfield Town Hall
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Bill McGee, Neighbors @ Home

- Meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
 - 12/31/19 Vendor warrant of \$85,675.90
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Meisner, the board voted to approve the minutes of 12/11/19 with the Assessors as written. Meisner abstained.
 - On a motion by Meisner, seconded by Rogers the board voted to approve the minutes of 12/31/19 as amended. Cummings abstained.
- **Business**
 - Bill McGee: Neighbors @ Home update
 - Membership 50+. Volunteers up to 20
 - Financially solvent
 - Provide rides, handy persons etc.
 - Winter social to be held in February
 - Hosting a shredding party after April 15 behind Town Hall
 - Membership drive to be held in May
 - Sign annual report to the ABCC
 - On a motion by Meisner, seconded by Cummings the board voted to approve and sign the annual report to the ABCC.
 - DLTA projects list
 - Town Administrator Llamas requested Selectboard members to submit their choices to her. Response needed before next scheduled Selectboard meeting.
 - Planning Board, Business Park, Open Space and Sewer department expressed interest in available options.
 - Regional services also an option.
 - Re-affirm Special Town Employees
 - Designate the members of the Board of Health, Board of Assessors and the Conservation Commission's contract consultant as "Special Municipal Town Employees" pursuant to the state policy of the Selectboard adopted October 6, 2015.
 - Sign Contract between the Massachusetts Dept. of Environmental Protection, The Contractor and a Dual Stream Designated Community
 - Notes from counsel:
 - Lacks termination clause; can get out if service not following contract
 - Informal dispute resolution clause; DEP would get involved
 - Town can't afford to go out on their own; Board of Health looking into financing
 - On a motion by Meisner, seconded by Rogers the board voted to enter into contract with the Massachusetts Dept. of Environmental Protection, The Contractor and a Dual Stream Designated Community
 - FRCOG abstract of Northfield EMS Future Considerations Study
 - DLTA project study of Northfield's EMS department findings
 - Staff and availability needed. EMS to request a full time staff person.
 - Town of Erving may wish to participate covering the west end of Erving.
 - Call volume has tripled in the past year with additional Bernardston use.
 - College will add to growing need

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- Option to authorize voting designate to Annual MMA Business meeting Jan. 25, 2020
 - On a motion by Rogers, seconded by Cummings the board voted to authorize Andrea Llamas voting designate to Annual MMA Business meeting Jan. 25, 2020.
- Selectboard Budget
 - Llamas reviewed the Selectboard's budget. (attached)
- Declare 1967 Baker Fork lift Surplus Equipment of no value
 - On a motion by Meisner, seconded by Cummings the board voted to declare the 1967 Baker Fork Lift surplus equipment of no value.
- **Town Administrator's update**
 - Chapter 90 FY2020 apportionment: \$315,518.00
 - Moody Center PILOT; Board of Assessors
 - Community Compact: the town's two best practice choices were approved by Lt. Governor Polito
 - Vehicle Charging Station
 - Met with Green Communities reps; Police department submitting capital request for hybrid vehicle
 - Mutual Aid/Auxiliary Officer
 - Area towns can request to have officers appointed mutual aid along with county agreement
 - Auxiliary officers are not assigned shifts. Can carry firearms with a valid permit but not required.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Re-organization of the accounting department
 - Advertised and interviewed candidates for the positions of accountant and financial assistant
 - Stacy Mousseau has been an accountant for Leyden and Buckland
 - On a motion by Meisner, seconded by Rogers the board voted to appoint Stacy Mousseau as accountant at grade 9, step 5 effective immediately. Position scheduled for 12 hours per week.
 - Erin Degnan has completed the Greenfield Community College accounting program
 - On a motion by Meisner, seconded by Cummings the board voted Erin Degnan as Financial Assistant at 16 hours per week, grade 5 step 1 effective immediately.
- **Appointments:**
 - On a motion by Meisner, seconded by Rogers the board voted to re-appoint Kevin Connolly to the Emergency Services Facility Committee; term expires 12/31/24
 - On a motion by Meisner, seconded by Cummings the board voted to re-appoint Jerry Wagener to the Schell Bridge Advisory Committee; term expires 12/31/22
 - On a motion by Meisner, seconded by Cummings the board voted to appoint Christine Harris to the 350th Anniversary Committee; term expires 12/31/2023
- **Announcements**
 - NES PTO will hold a Family Dance on Friday, January 24, from 6-8pm at the elementary school
- **Recognition for Service :**
 - Northfield Fire Dept. response to lightning strike
 - Heather Tower for service upon her retirement as Senior Center Director
- **Proposed Agenda Items**
 - Accounting/Finance Asst.
 - LED signs for Gulf Rd
- **On a motion by Meisner, seconded by Rogers the board voted at 7:16pm to go into Executive Session M.G.L. c.30A, Sec. 21(a)(3) Employee wage claim-** To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares an adjourn. On a roll call vote Meisner said yes, Rogers said yes and Cummings said yes.
- **Meeting adjourned at 7:33pm.**

[NORTHFIELD SELECTBOARD MEETING MINUTES]

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Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

1/27/2020
Date Approved