

January 27, 2020

Northfield Town Hall
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau BNCTV

Others Present: Barry Bordner, Jack Spanbauer, John MacDougall, Steve Seredynski, Business Park Committee

- **Meeting was called to order at 6:00 pm**
- **Citizens' concerns-** none
- **Review and Approval of Warrants**
 - 01/16/20 Payroll warrant of \$92,994.96
 - 01/16/20 Vendor warrant of \$1,000,858.97
 - On a motion by Meisner, seconded by Rogers the board voted to approve the warrants as read.
- **Review and Approval of Minutes**
 - On a motion by Meisner, seconded by Rogers the board voted to approve the 12/16/19 Executive Session minutes as written and the 01/13/20 minutes as amended.
- **Interim Selectboard Meetings-**none
- **Meetings/Events attended by Selectboard members**
 - Emergency Services Facility @ Bernardston Town Hall
- **Business**
 - Barry Bordner, John MacDougall, Steve Seredynski & Jack Spanbauer; Business Park Committee
 - Mission of committee is to bring jobs to town for economic development; referenced studies back from 1977
 - Have met with Jessica Atwood of the FRCOG specializing in economic development
 - The Selectboard agreed to include the request for assistance through the DLTA and the Town Administrator for future grant applications
 - The project to be referenced in the 2020 Comprehensive Economic Development Strategy survey in order to apply for federal assistance and included as an annual town meeting article
 - On a motion by Meisner, seconded by Rogers the board voted to authorize \$5,000 to be set aside to be used on a contingency basis to fund various activities in the pursuit of research related to the development of a business park in our town for the Northfield Massachusetts Business Park Committee and to have this on the town meeting warrant.
 - History of assessed values for the past 15 years provided to the board
 - DLTA project choices
 - Choices in order: (1)research regional water/sewer study, (2)technical assistance for planning economic development/industrial park, (3)update subdivision bylaw, (4)update open space recreation plan
 - On a motion by Meisner, seconded by Cummings the board voted to move forward with the District Local Technical Assistance Program choices.
 - Agreement for Services by and between the Town of Northfield and the Franklin Regional Council of Governments-tabled
 - Vote to accept Phil Gilfeather-Girton letter of resignation effect January 19, 2020
 - On a motion by Meisner, seconded by Rogers the board voted to accept the letter of resignation from Phil Gilfeather-Girton effective January 19, 2020.
 - 2020 Initial Boundary Validation Program –document signed
 - Emergency Services Facility update
 - The board expressed their disappointment on the outcome of the meeting for a regional safety complex between the towns of Northfield and Bernardston on January 22. A meeting with safety department heads was suggested.
- **Town Administrator's update**
 - Contracts
 - MMA Annual meeting

[NORTHFIELD SELECTBOARD MEETING MINUTES]

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- HR compliance; Recycling industry update; Bonding basics; FCC rules; Onboarding new employees & officials; Developing a town mission statement; labor & municipal law update
- **Appointments:**
 - Fire Department: On a motion by Meisner, seconded by Rogers the board voted to appoint Chris Hample and Dan Momaney to the Fire Department; terms expire 01/31/21
 - Re-appointments: On a motion by Meisner, seconded by Cummings the board voted to re-appoint Mariah Anthony, Jason Brooks, Pat Brunette, Dan Chabott, Kevin Connolly, Secretary/Treasurer Amanda Dunnell, Chief and Forest Fire Warden Floyd Dunnell III, Jacob Fuess, Fredd Fuller, Andrew Goodwin Jr., 2nd Lt. Jeff Grover, 1st Lt. Robert Hunter, Chris Kalinowski, Steve Malsch, Caileb Milton, Alec Milton, 3rd Lt. Scott Milton, Jay Nelson, Eric Oakes, Asst. Chief and Asst. Forest Fire Warden David Quinn Jr., Capt. And Asst. Forest Fire Warden Michael Quinn, Matthew Shippa, John Ware, Jim Wright; terms expire 01/31/21
 - Emergency Management
 - On a motion by Meisner, seconded by Rogers the board voted to re-appoint Floyd Dunnell III as Emergency Management Director; term expires 1/30/21
 - On a motion by Meisner, seconded by Cummings the board voted to re-appoint Amanda Dunnell as Emergency Management Assistant; 1/30/21
 - On a motion by Meisner, seconded by Cummings the board voted to appoint James VanNatta to the Energy Committee; term expires 12/31/22
 - On a motion by Meisner, seconded by Rogers the board voted to appoint Gretchen Licata to the Stewardship Advisory Committee; term expires 6/30/21
- **Announcements**
 - Dickinson Library will host Senator Jo Comerford on Sat. Feb. 8 from 11am-Noon

On a motion by Meisner, seconded by Rogers the board voted to adjourn at 7:17 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

2/10/20
Date Approved