

February 10, 2020

Northfield Town Hall
69 Main St

Selectboard Present: Alexander Meisner, Chair; Heath Cummings

Selectboard Absent: Tracy Rogers

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Accountant Stacey Mousseau, Financial Assistant Erin Degnan; Steve & Joan Stoia

- Meeting was called to order at 6:00 pm
- **Citizens' concerns** (see Local Option Taxes in Business)
- **Review and Approval of Warrants**
 - 1/30/20 Payroll warrant of \$67,064.90
 - 1/30/20 Vendor warrant of \$85,059.11
 - On a motion by Meisner, seconded by Cummings the board voted to approve the warrants as read.
- **Review and Approval of Minutes**
 - 1/13/20 Executive session
 - 1/27/20
 - On a motion by Meisner, seconded by Cummings the board voted to approve the minutes as read
- **Meetings/Events attended by Selectboard members**
 - Meisner: Sewer Commission; Senator Jo Comerford library tour
- **Business**
 - Town Accountant Stacy Mousseau and Financial Assistant Erin Degnan
 - Mousseau and Degnan reviewed their educational backgrounds
 - Mousseau will work 12 hours per week in the evenings. Degnan works during the day and will continue her accounting training and increase her time to train to assist the Treasurer
 - Agreement for Services by and between the Town of Northfield and the FRCOG for assistance integrating the Municipal Vulnerability Preparedness (MVP) and Hazard Mitigation Planning Project
 - The FRCOG acts as consultant for Northfield and Warwick
 - The board agreed to sign when the updated version is received
 - On a motion by Meisner, seconded by Cummings voted to sign the agreement for Services between the Town of Northfield and the FRCOG, Northfield as lead in the regional project effective upon signature.
 - Town Administrator Evaluation Process
 - Due to the department head meeting being rescheduled, this topic will be addressed following that meeting.
 - Local Option Taxes
 - Joan & Steve Stoia brought their concerns to the board and asked if more time would be considered before a decision was made on a local option tax.
 - The board could ask for more area business input.
 - The tax includes food, beverage, room and marijuana
 - The Stoia's presented an update for the business brochure and plans for a new festival in the spring.
 - Vote to re-sign the contract between the MA Dept. of Environmental Protection, the Contractor and the Town of Northfield as a Dual Stream Designated Community with modifications.
 - Section 9.4 was modified after complaints were collected
 - On a motion by Meisner, seconded by Cummings the board voted to sign the amended contract between the DEP, Contractor and the Town as a Dual Stream Designated Community
 - Support for S. 205 and H. 364-An Act Relative to the Rural Policy Advisory
 - On a motion by Meisner, seconded by Cummings the board voted to sign the Act Relative to the Rural Policy Advisory to Senator Lesser and Representative Ferrante.
 - Open and closing dates for inclusion of warrant articles for Annual Town Meeting Warrant

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- On a motion by Meisner, seconded by Cummings the board voted to close the town meeting warrant March 5, 2020

- **Town Administrator's update**

- Cable Contract negotiations continue. Looking to schedule the Ascertainment Hearing at beginning of April.
- Met with consultants on Complete Streets. Scheduled a meeting to review findings with public works, public safety and resident. Some stakeholders of the areas identified.
- Met with MVP consultant. Set the meetings for beginning of the public process to work on MVP plan and Hazard Mitigation Plan update.
- We are currently upgrading all our computers (per ATM vote last year)
- Plans in for review at NES for electrical and communications upgrade work. Plan to get bid out after review.

- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**

- Cummings inquired about a notification calendar for Town Hall. Llamas to investigate.

- **Appointments:**

- On a motion by Meisner, seconded by Cummings the board voted to appoint Patricia Shearer and Carol O'Brien to the 350th Anniversary Committee; term expires 12/31/2023
- On a motion by Meisner, seconded by Cummings the board voted to appoint Patricia Shearer as an Election Officer; term expires 8/15/2020

- **Announcements**

- Open Space & Recreation Survey is available on the town website. Open Space is looking for input to update the Open Space Recreation Plan. March 1 is the deadline.
- Northfield Police recommends securing vehicles due to recent reported break-ins. Please report suspicious activity to the police department.

- **Recognition for Service** Erik Davidson, Northfield Paramedic, EMS Public Education Coordinator has and will be teaching first responder training throughout February to the Northfield Firefighters and Jr. Firefighters – as well as collecting autism sensory bags to help in emergency situations involving people and patients with autism.... Northfield EMS the first in Franklin County to equip emergency responders with these items.

Executive Session & Adjourn

On a motion by Meisner, seconded by Cummings the board voted to go into executive session at 7:25 pm under M.G.L. c.30A, Sec. 21(a)(3) Employee wage claim- To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and adjourn. On a roll call vote Meisner said yes and Cummings said yes.

Meeting adjourned at 7:45pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

02/24/2020
Date Approved