

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

March 9, 2020

Northfield Town Hall  
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Susan O'Connor, Energy Committee; Bob MacEwen, Board of Health

- Meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
  - 2/27/20 Payroll warrant of 59,950.12
  - 2/27/20 Vendor warrant of 102,456.62
    - On a motion by Meisner, seconded by Cummings the board voted to approve the warrants as written.
- **Review and Approval of Minutes**
  - 02/10/20 Executive Session
  - 02/24/20
    - On a motion by Meisner, seconded by Rogers the board voted to approve the 2/10/20 Executive Session minutes and the 02/24/20 regular minutes as written.
- **Meetings/Events attended by Selectboard members**
  - Meisner: with Llamas and NMH re: property sales
- **Business**
  - On a motion by Meisner, seconded by Cummings the board approved the Liquor License Transfer to Jody James/Madrigal Inc d/b/a Mim's Market; 60 Main St; Annual Package Store; Wines and Malts; expires 12/31/20
  - Energy Committee Green Communities grant application review
    - O'Connor gave a background on Phase I, weatherization of PVRs and NES
    - Application due March 25. Waiting on NES energy assessment sponsored by Eversource
    - Reviewed list of possible projects in next phase including exterior temp regulation; heat pumps; hybrid police vehicle.
    - Discussion on idling. Meisner reviewed why older vehicles need time to warm up the oil for the engine to operate.
    - On a motion by Meisner, seconded by Rogers the board voted to approve the Energy Committee Green Communities Grant.
    - Llamas to submit online.
  - Peddling/Solicitation Policy
    - Policy under review
  - Vote Surplus Office Equipment
    - On a motion by Meisner, seconded by Cummings the board voted to declare 2 Dell Optiplex 330, 1 Dell Optiplex 360, 1 Dell Optiplex 320, 2 HP Pavilion, 1HP Pro One 600, 1 NEC MultiSync LCD 1560M, 12 hard drives to be destroyed, 4 Dell Monitors, 1 Asus Monitor, 1 Brother printer, 2 Monitor stands, 4 standard mice, 3 wireless mice, 13 power cables, 17 auxiliary cables (printer/monitor) 6 standard keyboards and 3 wireless keyboards surplus equipment
  - Approve letter to Department Elementary and Secondary Education
    - On a motion by Meisner, seconded by Rogers the board voted to approve the letter to DESE
    - The board signed the letter to support the School Committee vote to close Warwick Elementary
  - Create position of Fire Dept. Auxiliary Officer
    - State law mandates all personnel over 65 must retire from active duty.
    - Position created to comply with law and insurance
    - On a motion by Meisner, seconded by Cummings the board voted to create the position of Auxiliary Officer
  - On a motion by Meisner, seconded by Rogers the board voted to appoint Kevin Connolly, Fredd Fuller, David Quinn Jr., James Wright and John Ware as Fire Dept. Auxiliary Officers; term expires 01/31/2021.
  - Animal Control Bylaw proposal

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- To standardize all regional towns participating
  - To be addressed at next Special Town Meeting
- Meeting schedule changes: March 23 to March 30; April 6 to April 13
  - Selectboard approved changes
- Coronavirus
  - Board of Health Chair Bob MacEwen recommended avoiding contact and staying home when sick.
  - No other specifics available at this time
- Non-Partisan Caucus
  - Non-Partisan Caucus to be held on March 17, 2020 at Town Hall
  - On a motion by Meisner, seconded by Cummings the board voted to sign the Non-Partisan Caucus to be held March 17, 2020
  - Document to be amended for date and title of Selectboard and signed by Selectboard
- **Town Administrator's update**
  - DLTA projects accepted: Open Space update; FERC relicense; regulation of water & sewer; shared public safety.
    - Business park was not included. To be included in CEDS. Once approved grants are available
  - Electronic charging station
    - \$7,0000 per station with yearly fees and programming
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Resignation of Wastewater Superintendent Chelsey Little
    - Position posted
    - On a motion by Meisner, seconded by Cummings the board voted to accept the resignation of Chelsey Little, Wastewater Superintendent of the Northfield Sewer department
- **Appointments:**
  - On a motion by Meisner, seconded by Rogers the board voted to appoint Melissa Morgan-Oakes as an Election Officer; term expires 8/15/20
  - On a motion by Meisner, seconded by Cummings the board voted to appoint Mary King and Stacy Bond to the 350<sup>th</sup> Anniversary Committee; term expires 12/31/2023
- **Announcements**
  - March 17 Non-Partisan Caucus
- **Proposed Agenda Items**
  - Dog Hearing
  - Town Administrator evaluation
  - Solicitation policy
  - New firefighter

### Executive Session & Adjourn

On a motion by Meisner, seconded by Rogers the board voted to go into executive session at 7:16 pm per M.G.L. c.30A, Sec. 21(a)(3) Employee wage claim- To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and adjourn.  
On a roll call vote Meisner said yes, Rogers said yes and Cummings said yes.

Meeting adjourned at 7:35 pm

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

3/30/2020  
Date Approved