

March 23, 2020

Northfield Town Hall
69 Main St

Selectboard Present: Alexander Meisner, Chair; Tracy Rogers; Heath Cummings

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Bob MacEwen, Board of Health Chair; Dan Campbell, Town Clerk

- Meeting was called to order at 6:00 pm. Public comments were tracked from Facebook live feed.
- Update on COVID19/Coronavirus
 - Board of Health: MacEwen's update included the Transfer Station practice of social distancing. Request the public refrain from socializing at the transfer station and to use during the Wednesday & Friday hours of operation and not just Saturday.
 - Town Clerk: Town Meeting and Town Election to be postponed, date to be determined. Term expirations will be suspended until election is held. Dog licensing extended to April
 - Llamas explained delay in town meeting affects budget. If delay is beyond June 30, town will operate on 1/12th budget until town meeting held and budget passed.
 - Selectboard can vote to delay town meeting
 - EMS: gathering supplies and ramping up staffing
 - Fire/EMD: working with MEMA
 - Senior Center: Director and staff reaching out to 60+. Frozen meals are available at the Bernardston Senior Center. Requests the Selectboard allow Chief Dunnell to post a Code Red message. Message to include updates on transfer station and tax payments.
 - On a motion by Meisner, seconded by Rogers the board voted to authorize Chief Dunnell to create and emergency message.
 - Building Inspector is doing exterior inspections only
 - DOR has approved emergency expenditures and borrowing
 - Governor Baker issued order of gatherings of no more than 10. Restaurants may do takeout or delivery only.
 - Eversource is continuing emergency work
- Assessment on public building closure
 - Staff will go to flexible hours
 - Meisner reviewed the MA Police Accreditation Standards on pandemic protocol
 - Basketball court was closed due to group gathering.
- Tax collection deadline
 - Request from the Tax Collector not to delay tax payment due date in order to cover payroll, vendor and school assessment payments.
- Topics not reasonably anticipated 48 hours prior to posting
 - Appointments to EMS:
 - Tessa Kwaraany: from Southwick, MA; attending University of St. Joseph studying biology
 - Allison Lessard: from Springfield, MA; attended UMASS, BS in nursing
 - Eric Kanavos: from Marlborough, MA; Part-time police officer; BS in criminal justice; works for Patriot Ambulance and Berlin Fire & EMS
 - On a motion by Meisner, seconded by Rogers the board voted to appoint Tessa Kwaraany, Allison Lessard and Eric Kanavos to the EMS dept; term expires 12-31-20.
 - Sign release for FRCOG to contract on Town's behalf for fuel bid
 - Yearly contract
 - On a motion by Meisner, seconded by Rogers the board authorized the FRCOG to contract on our behalf for #2 fuel and diesel for fiscal 2021 starting July 1, 2020. Rogers abstained
 - Remote participation for boards & committees
 - Llamas working on system to allow next meeting to be held remotely

[NORTHFIELD SELECTBOARD MEETING MINUTES]

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- Citizen Concern:
 - Heather Tower via live Facebook feed: clogged drains on Main & Pentecost; unpainted crosswalks; installing lights at crosswalks.
 - Crosswalk items are part of the Complete Streets program.

On a motion by Meisner, seconded by Rogers the board voted to adjourn at 6:58 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

03/30/2020
Date Approved