

May 11, 2020

Northfield Town Hall  
69 Main St

Selectboard Present: Alexander Meisner, Chair; Heath Cummings

Selectboard Remote: Tracy Rogers

Also Present: Andrea Llamas, Town Administrator; Tyler Bourbeau, BNCTV

Also Remote: Sandra L. Wood, Town Secretary

Others Present:

- Meeting was called to order at 6:03 pm
- Read for the Record: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the town of Northfield Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Northfield's website, at northfieldma.gov. For this meeting, members of the public who wish to watch the meeting may do so in the following manner: The meeting will be filmed and broadcast in live time by BNCTV, Channel 17 and a link will be posted on the Town's website at northfieldma.gov. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, or other comprehensive record of proceedings as soon as possible after the meeting.
- **Review and Approval of Warrants**
  - 5/5/20 Payroll warrant of \$77,083.03
  - 5/5/20 Vendor warrant of \$47,550.51
    - On a motion by Meisner, seconded by Cummings the board voted to approve the warrants as read.
- **Review and Approval of Minutes**
  - On a motion by Meisner, seconded by Cummings the board voted to approve the minutes of 4/27/20 as written.
- **Meetings/Events attended by Selectboard members**
  - Meisner: Friday Night Lights event
- **Business**
  - Vote signatory of electrical aggregation
    - Representative to accept executable pricing on May 20
    - Motion by Meisner, seconded by Cummings the board voted to appoint Andrea Llamas, Town Administrator as electrical aggregation signatory on behalf of town
  - Cooperative Public Health Service Agreement – Nursing Program – FRCOG
    - Request from the Board of Health to participate in the regional nursing program
    - Based on assessment, article required for vote at town meeting. Supported by Finance Committee to include in the budget
    - Yearly fee is \$14,800 with \$7,200 paid by grant
    - Rogers disclosed interaction with the service at the FRCOG but does not financially benefit her job/department. The service has been well received and was recommended.
    - Once joined the town becomes part of the oversight board for development of the program
    - There is no impact to current health insurance provision. It is a nursing consultant program
    - On a motion by Meisner, seconded by Cummings the board voted to enter into agreement between the Town of Northfield and Franklin Regional Council of Government for the

- Cooperative Public Health Service. Meisner and Cummings in favor, Rogers abstained. Motion passed.
- Eversource Electrical Vehicle Charger – Site Host Agreement
    - Agreement with Eversource to bring the power to the charger at Eversource's expense.
    - Town must purchase the charger. Llamas has identified funding from the Town Hall Electrical project. Project will be expandable in the future
    - Llamas has solicited quotes for units and service.
    - On a motion by Meisner, seconded by Cummings to enter into a site host agreement between the Town of Northfield and Eversource Energy with an effective date May 11, 2020
  - Formal Acknowledgment of Notice of Intent; Jared & Tammy Gibson; 80 West Rd
    - Letter of acknowledgment read
    - Forestry land to be removed from Chapter 61. Unbuildable
    - Committees to be notified
    - On a motion by Meisner, seconded by Cummings the board voted to acknowledge the notice of intent to remove a portion of land from chapter 61, forestry, 3.2 acres on West St.
  - Schell Bridge Update – Town Meeting Article
    - Town is responsible for Right of Ways, possible long and short-term easements
    - Article gives the town authorization to work on the easements
    - Plans from MassDOT has identified properties impacted
    - Town needs to plan how to pay for the easements and engineering
  - Date for Town Meeting
    - Town Clerk, Moderator and Finance Committee raised concerns moving date to June 22.
    - State recommending all towns apply for 1/12<sup>th</sup> budget plan in case Town Meeting budget is not passed before July 1
    - On a motion by Meisner, seconded by Cummings the board voted to hold Town Meeting on June 29, 2020
  - Selectboard Meeting Dates – May, June
    - May 20, June 8, 22 & 29. Subject to change
  - Time Off Request – Town Administrator
    - On a motion by Meisner, seconded by Cummings approved the time requested by Town Administrator Andrea Llamas.
  - **Town Administrator's update**
    - Municipal Vulnerability Preparedness/Hazard Mitigation work to begin with targeted stakeholders' outreach remotely and work toward in-person workshop in fall.
    - Department head meeting scheduled
    - DLS/DOR recommendation of 1/12<sup>th</sup> budget
    - Budget with Finance Committee
  - **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
    - Trash/rubbish removal
    - East Street speed limit
      - Both topics to be addressed at a future meeting
  - **Correspondence:**
    - From Dept. of Elementary & Secondary Education: Closure of Warwick Community School
      - Support of the School Committee decision to close Warwick Community School

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- **Appointments:**
  - On a motion by Meisner, seconded by Cummings the board voted to appoint Dylan Apanell as a seasonal laborer to the Northfield Highway Dept.
  - On a motion by Meisner, seconded by Cummings the board voted to appoint Chris Schulda as seasonal laborer for the Northfield Highway Department
- **Announcements**
  - Mask and Face Covering Order: The Baker-Polito Administration has ordered all residents over the age of two to use a face covering or mask in public places where maintaining proper social distancing measures to prevent the spread of COVID-19 are not possible. This statewide order went into effect on May 6th and supersedes previously issued guidance relative to mask use.
  - Reminder to boat, canoe, kayak, or watercraft launching from Pauchaug Brook boat launch: the caution barrels at the Turners Falls dam have not been installed by First Light at this time.
  - Northfield Recreation Commission has canceled Summer Playground program
  - Memorial Day parade has been canceled
- **Recognition for Service-**
  - Everett Wickline for his service to the town during transitions of wastewater superintendents. Deep appreciation for his service.
- **Proposed Agenda Items**
  - Draft warrant
  - FUTURE: East St & Trash

**On a motion by Meisner, seconded by Cummings the board voted to adjourn at 7:07pm.**

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

5/20/20  
Date Approved