

May 1, 2018

Northfield Town Hall
69 Main St

Selectboard Present: Tracy Rogers, Chair; Jack Spanbauer; Julia Blyth

Also Present: Sandra L. Wood, Town Secretary; Kayla Drumgool, BNCTV

Others Present: Bill Llewelyn, Conservation Commission Chair; Sara Wells, Mt. Grace; Denis Brennan, Trustees of Veterans Memorials Chair; Mark Givens; Bill Kilpatrick, Gulf Rd.; Highway Superintendent Tom Walker; Keith Avery

- The meeting was called to order at 6:00 pm
- **Citizens' concerns**
 - Bill Kilpatrick; Gulf Rd concern: Traffic study will be scheduled with the completion of street sweeping. Discussion on grade warning signs. Blyth to meet with the Town of Erving Town Administrator to review required paperwork for the study.
- **Review and Approval of Warrants**
 - On a motion by Spanbauer, seconded by Blyth the board voted to approve the 04/24/18 Payroll warrant of \$37,340.33
 - On a motion by Spanbauer, seconded by Blyth the board voted to approve the 04/24/18 Vendor warrant of \$54,807.38
 - On a motion by Spanbauer, seconded by Blyth the board voted to approve the 05/01/18 Payroll warrant \$27,649.66
 - On a motion by Spanbauer, seconded by Blyth the board voted to approve the 05/01/18 Vendor warrant \$37,881.51
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Spanbauer the board voted to approve the minutes of 03/28/18 as written.
 - On a motion by Spanbauer, seconded by Blyth the board voted to approve the 04/03/18 Executive Session and 04/09/18 Executive Session minutes as written.
 - On a motion by Blyth, seconded by Spanbauer the board voted to approve the minutes of 04/17/18 as written.
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the 04/23/18 with the Finance Committee as written. Blyth abstained.
- **Interim Selectboard Meetings**
 - 04/23/18 w/ Finance Committee
- **Meetings attended by Selectboard members**
 - Rogers: HEART; Teacher negotiations
- **Old Business**
 - Email retrieval
 - The board to schedule meeting with the second signatory on the email retrieval form to ask what the search was for.
 - ATM: assigning of the motions- motions assigned
- **New Business**
 - Denis Brennan; Veterans Memorial Trustee Chair & Graves Officer: Main St. American Flags
 - Flags displayed on Main St. are in need of replacing. Formerly donated by the Kiwanis. Kiwanis can no longer provide the service.
 - Brennan looking for \$700 to reimburse Mark Givens for the purchase of 35 flags.
 - Wood to talk to the accountant and notify Brennan on procedure.
 - Conservation Restriction: First Light; Old Wendell Rd. drainage/dike repair
 - 10 acre property owned by First Light on Old Wendell Rd to be put into land conservation and wetland enhancement as a condition to offset drainage and dike repair in Montague.
 - First Light contacted Mt. Grace to convey the property. Mt. Grace would in turn convey the conservation restriction to the Conservation Commission. The Stewardship Advisory Committee would monitor the property yearly.

[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]

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- Mt. Grace would be owner and enroll the property in Chap. 61 and pay the taxes.
 - On a motion by Blyth, seconded by Spanbauer the board voted the town accept the conservation restriction for the parcel on Old Wendell Rd of 10.1 acre that Mt. Grace will own in fee.
- Interim Town Administrator
 - Rogers proposed Bernie Kubiak to fill as interim. Blyth requested meeting Mr. Kubiak prior to making a decision to hire.
- **Appointments:**
 - Keith Avery: Part-time seasonal laborer for the Highway Dept.
 - Avery has worked for the town previously
 - On a motion by Spanbauer, seconded by Blyth the board voted to appoint Keith Avery as a part-time seasonal laborer for the Highway Dept.
- **Announcements**
 - Bulky Waste Day; Highway Garage; Sat. May 5; 9am-noon

On a motion by Blyth, seconded by Rogers the board voted to adjourn at 6:40pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

05/15/18
Date Approved