

October 5, 2020

Northfield Town Hall  
69 Main St

Selectboard Present: Alexander Meisner, Chair; Heath Cummings; Barbara “Bee” Jacque

Also Present: Andrea Llamas, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Tony Stavely, Bill McGee, Neighbors @ Home

- **Call to Order**

- **Read for the Record:** Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the town of Northfield Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Northfield’s website, at northfieldma.gov. For this meeting, members of the public who wish to watch the meeting may do so in the following manner: The meeting will be filmed and broadcast in live time by BNCTV, Channel 17 and a link will be posted on the Town’s website at northfieldma.gov. Limited in-person attendance of members of the public may be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event we are unable to do so, despite best efforts, we will post on the Town’s website an audio or video recording, or other comprehensive record of proceedings as soon as possible after the meeting

- **Citizen Concerns:** Concerns/comments from social media sources will be addressed later in the meeting. Participant’s name and address will be required. There were no citizen concerns/comments received.

- **Review and Approval of Minutes**

- Motion by Meisner, seconded by Jacque the board voted to approve the minutes of 09/28/20 as written
- Motion by Meisner, seconded by Cummings the board voted to approve the minutes of 09/30/20 as written

- **Interim Selectboard Meetings**

- 9/30/20

- **Meetings/Events attended by Selectboard members**

- Jacque: Historical Commission
- Meisner: Sewer Commission

- **Business**

- Homer Stavely/Bill McGee: Neighbors @Home update
  - Update with COVID situation changing how participants are contacted
  - Will be working with the Council on Aging
  - Participating in Village to Village Network zoom meetings to see what other towns are doing
  - Looking for creative things to do
  - Possible document shredding event in the future
- Joe Graveline; Request for appointment to the Planning Board
  - Jacque gave an overview of Graveline’s past work for the Historical Commission, interaction with FERC
  - On a motion by Meisner, seconded by Cummings the board voted to appoint Joe Graveline to the Planning Board; term expires at the next annual town election
- Sign COVID Health Services to CPHS member towns for CARES Act Expenses
  - FRCOG requesting funds for nursing and inspection to be covered by the CARES act grant
  - Motion by Meisner, seconded by Cummings the board voted to sign the CARES act agreement between the Town of Northfield and Franklin Regional Council of Government with an efficacy date of July 1, 2020
- Selectboard Policies to review: Anti-Idling and Exit Interview-tabled
- Schell Bridge – Questions from MassDOT
  - MassDoT will need decisions about the bridge from the Selectboard
  - The Schell Bridge Advisory Committee to handle information gathering and report back to the Selectboard to make decisions

- **Town Administrator’s update**

- Town Clerk applied for and received a \$5,000 grant to cover unexpected election expenses due to COVID
- Applied for States Community Compact IT grant to upgrade aging servers

## [NORTHFIELD SELECTBOARD MEETING MINUTES]

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- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Cummings updated information on acquiring air purifiers for each floor of Town Hall
- **Correspondence:** tabled
- **Appointments:** tabled
  - Edward Curtis, Michael Magnuson, Tyler Hunter and Keith Stark to the Nfld Fire Dept. term expires 01/31/21
- **Announcements:** Halloween guidelines read
- **Recognition for Service:**
  - Town Clerk Dan Campbell for obtaining \$5k grant (see TA update)
  - To Teachers and administration efforts to open school
- **Proposed Agenda Items**
  - Review of policies
  - New fire dept. appointees

**Motion by Meisner, seconded by Jacque the board voted to adjourn at 7:14pm**

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

10/19/20  
Date Approved