

**Meeting Agenda – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA
Dec 28th– 4:30 pm - Conference Room First Floor**

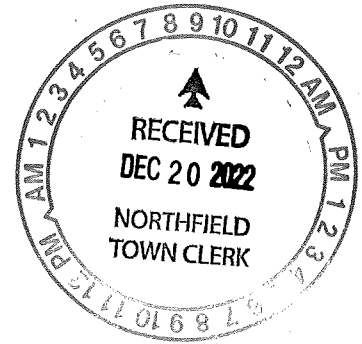
Call to Order/Attendees: Chair – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG) Michele Turner (MT) (when requested)

Review and Approval of Minutes:

Citizen's Concerns: 1 citizen re: large event application/permit.

Business:

- Large Event Permit Process and infrastructure.
- Setting the Budget/Rates – due date is January meeting,
- T&B – Asset Mgmt Project and CMOM
- T&B zoom into 4 meetings per year
- Open Positions: Full time, Part time, and Maintenance Positions.
- Bylaws Update:
- ARPA funds update.
- Technical data survey update.
- Capital projects January – May. Capital projects June – November.
- Account demographics and breakout.
- Accounting firm update.
- Billing and usage fees: EDU vs Usage.
- Land use room



Operator Report: Isaac

- Aerators
- Water Line break
- Dickinson St Trail sign move, Yearly reports, Mapping.

Billing:

- **Abatements?**
- Questions/Correspondence.
- Setting 2024 rates and Flat Rates. Review all accounts.

Current Project Update / Next Steps: Highland Ave project and ordering, Glenwood Ave.

Items not reasonably anticipated by the Chair:

Next Meeting is:

Adjourned:

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect unforeseen business. Order of items may change as needed.