

**Meeting Agenda – Sewer Commission Northfield  
Town Hall  
69 Main Street, Northfield MA  
July 26, 2023– 4:30 pm - Conference Room First Floor**

<b>Commission:</b>	<b>Present</b>	<b>Additional:</b>	<b>Requested:</b>
<b>Chair</b> – Dan Gray (DG) Tom Walker (TW)		Michel Turner (MT) Tighe&Bond (T&B)	
Karen Boudreau (KB)		Sarah Kerns (SK)	
<b>Chief</b> - Isaac Golding (IG)			



**Call to order:**  
**Review and Approval of Minutes:**  
**Citizen’s Communication:**

**Business:**

- Budget Review – line review of predicted vs. actual spending.
- Budget Planning for 24-25. Additional operators to fulfill staffing requirements. Any other line items that might need to be added, IE training. Work more closely with the Finn Comm and their schedule.
- Project Task List and Priorities to track operational status of work.
- T&B – Asset Management Project update. Review of Current status and possible next steps.
- Administrative Engineering Consultative hours under consideration – status update.
- Accounting Firm – Consultative/Oversight hours for large projects and financial oversight.
- ArcGIS Software components. Mapping software and other components possibly available.
- Easements And Deeds – Article money – Status update.
- Capital projects June – November. – Status with Focus on water line replacement.
- Account and Collection system demographics. Publish the Account breakdown for public understanding.
- Status update on Training with NEIWPC, (New England Interstate Water Pollution Control Commission).
- Status on Grant Developer (Mallory Sullivan) meeting on 7/20.
- Status of funding meeting with USDA and possible Admin Engineer.
- Training Attended and Upcoming Opportunities.
  - Changing Public Perspective of Plants
  - Funding and Managing Enterprise Funds
  - Cyber Security Summit in October.
  - K12 Educational involvement.

**Billing:**

- Commitment letter from Michelle Turner if available.
- Abatements
- Questions/Correspondence.

**Operator Report: Isaac Golding**

- **Status only** – no discussion/deliberations
- **Status with discussion/deliberation-** Known before the meeting. Chlorine meters. Request for aged toxicity reports over 4 years old. Train Mark on lab testing.  
Plant water levels during the deluge/rain events  
Easement clearing. I&I report.  
Kidder Court
- **Items not reasonably anticipated by the Chief Operator:**  
The plant is severely aged and under a Consent order. Regularly emergencies occur between posting of the agenda and the meeting.

**Items not reasonably anticipated by the Chair/Commission: Next Meeting is:**

**Adjourned:**

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect