

**Meeting Agenda – Sewer Commission  
Northfield Town Hall  
69 Main Street, Northfield MA**

**Sept 6, 2023– 4:30 pm - Conference Room First Floor**

<b>Commission:</b>	<b>Present</b>	<b>Additional:</b>	<b>Requested:</b>
<b>Chair</b> – Dan Gray (DG)		Michel Turner (MT)	
Tom Walker (TW)		Tighe&Bond (T&B)	
Karen Boudreau (KB)		Sarah Kerns (SK)	
<b>Chief</b> - Isaac Golding (IG)			

**Call to order:**

**Review and Approval of Minutes:**

**Citizen’s Communication:**

**Business:**

- Budget Review – line review of predicted vs. actual spending.
- Project Task List and Priorities to track operational status of work.
- T&B – Asset Management Project update. Review of Current status and possible next steps.
- Administrative Engineering Consultative hours under consideration – status update.
- Accounting Firm – Consultative/Oversight hours for large projects and financial oversight.
- Easements And Deeds – Article money – Status update from Isaac.
- Capital projects June – November. – Status with Focus on water line replacement.
- Account and Collection system demographics. Publish the Account breakdown for public understanding.
- Status update on Training with NEIWPCC, (New England Interstate Water Pollution Control Commission).
- Status on Grant Developer (Mallory Sullivan).
- Status on DEP communication.
- Status of funding meeting with USDA.
- Training Attended and Upcoming Opportunities.
  - K12 Educational involvement. 8/21
  - NPDES Technical Assistance Webinar: Primary Clarifier Operations 8/24

**Billing:**

- Commitment letter from Michelle Turner if available.
- Abatements
- Questions/Correspondence/Applications

**Operator Report:** Isaac Golding

- **Status only** – no discussion/deliberations
- **Status with discussion/deliberation-** Known before the meeting.  
Mark running the plant.  
Remote access.  
Easement clearing.  
Kidder Court  
Water line
- **Items not reasonably anticipated by the Chief Operator:**  
The plant is severely aged and under a Consent order. Regularly emergencies occur between posting of the agenda and the meeting.

**Items not reasonably anticipated by the Chair/Commission:**

**Next Meeting is:**

**Adjourned:**

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect unforeseen business. Order of items may change as needed.

Cancelled No Quorum