

**Notice of Meeting/Hearing**

Inhabitants of the Town of Northfield, you are hereby notified there will be a meeting of the:

\_\_\_\_\_  
Board/Committee Name

\_\_\_\_\_  
Location  
*check for available space before posting*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

Submitted by: \_\_\_\_\_  
Signature

Town Clerk received:

Except in an emergency, public bodies shall file meeting notices with the Town Clerk sufficiently in advance of a public meeting to permit posting of the notice at least 48 hours in advance of the public meeting, excluding Saturdays, Sundays and legal holidays, in accordance with M.G.L. c. 30A, § 20. In an emergency, the notice shall be posted as soon as reasonably possible prior to such meeting.

The Town Clerk's regular hours are: Mon. & Thu. 8am-4pm; Tue. 8am-3pm & 5pm-8pm; Wed. 8am-3pm. Closed Friday.

Agenda