

MEETING OF THE NORTHFIELD SELECT BOARD

November 21, 2023

6:00 pm

Northfield Town Hall
69 Main St. Northfield, MA

AGENDA

Topics may start earlier than specified, unless there is a hearing scheduled

- **Call to Order**
- **Scheduled Appointments**
 - 6:15 pm – Mallory Sullivan – Grant Development Director – Economic Development Community Survey and Distribution/Outreach Plan
 - 6:30 pm Pioneer Valley Regional School District
 - Reina Dastous - School Committee Chair - Patricia Kinsella, Superintendent, Jordan Burns, Director of Finance & Operations
- **Citizens' Concerns (limit 3 minutes per speaker)**
- **Review and Approval of Warrants**
 - 11/15/23 Payroll warrant \$75,458.59
 - 11/15/23 Vendor warrant \$162,265.95
- **Review and Approval of Minutes**
 - 10/3/23 Executive Session
 - 10/17/23 Executive Session
 - 11/7/23
- **Interim Selectboard Meetings**
- **Meetings/Events attended by Selectboard Members**
- **Town Administrator's update**
 - New Town Report/Budget Book
 - Special Town Meeting
 - Sewer Legislator Meeting
 - Emergency Services Regionalization Task Force
 - FY2025 Capital Article – Select Board Technology
 - Kinsella Dog Appeal
- **Business**
 - Building and Grounds Maintenance Job Description
 - Assistant Wastewater Superintendent Job Description
 - Review and Adopt Select Board Policies:
 - Public Participation at Town of Northfield Select Board Meetings
 - Citizens' Concerns Protocol
 - Electronic Mail
 - Town Lawyer Access
 - Vote to Close Cemeteries
 - Read Winter Parking Ban/Snow & Ice removal Notice
 - Vote approval for reimbursement filing to Department of Environmental Protection for Asset Management Plan
 - Request from the Trust Fund Committee to reimburse Loaves and Fishes \$2,941.46 for emergency funding
 - Vote 350th surplus to Recreation Department - Two tents and a marquee sign
 - Time Off Request
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
- **Committee/Board Appointments**
- **Proposed Agenda Items**
- **Announcements**
- **Recognition for Service**
- **Adjourn**

