

Meeting Agenda – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA
April 18th, 2023– 4:30 pm - Conference Room First Floor

Commission: Chair – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) when requested, Tighe&Bond (TB) when requested.

Call to order: **Present:** **Absent:** **Not Requested:**

Review and Approval of Minutes:

Citizen’s Concerns:

Business:

- Budget/Rates
- T&B – Asset Mgmt Project update.
- T&B - Zoom into 4 meetings per year.
- Easements And Deeds – Article money
- Bylaws Update.
- Technical data survey update.
- Open Positions: Full time, Part time and Candidate interview
- Capital projects January – May. Capital projects June – November. Priorities.
- Account demographics and breakout.
- Accounting firm update.
- Billing and usage fees: EDU vs Usage vs Tiered EDU
- Land use room – update.
- Updates to the Sewer Application form. Witnessed hookup and signatures.

Operator Report: Isaac

- Aerators
- Water Line break
- Purchase a sonic flow meter for plant or large events, DG.
- Yearly reports & Mapping.

Billing:

- Abatements?
- Questions/Correspondence.
- Setting 2024 rates and Flat Rates. Review all accounts.

Current Project Update / Next Steps: Highland Ave project and ordering, Glenwood Ave.

Items not reasonable anticipated by the Chair:

Next Meeting is:

Adjourned:



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