

**Meeting Agenda – Sewer Commission  
Northfield Town Hall  
69 Main Street, Northfield MA**

**May 3rd, 2023– 4:30 pm - Conference Room First Floor**

**Commission: Chair** – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) when requested, Tighe&Bond (TB) when requested.

**Call to order:**                      **Present:**                      **Absent:**                      **Not Requested:**

**Review and Approval of Minutes: yes**

**Citizen’s Concerns:**

**Business:**

- Task list.
- T&B – Asset Mgmt Project update.
- T&B - Zoom into 4 meetings per year.
- Easements And Deeds – Article money.
- Bylaws Update.
- Technical data survey update.
- Open Positions: Full time.
- Capital projects January – May. Capital projects June – November. Priorities.
- Account demographics and breakout.
- Budget review.
- Billing and usage fees: EDU vs Usage vs Tiered EDU.
- Updates to the Sewer Application form. Witnessed hookup and signatures.

**Operator Report: Isaac**

- Aerators
- Water Line break
- Purchase a sonic flow meter for the plant or large events.
- Yearly reports & Mapping.

**Billing:**

- Abatements
- Questions/Correspondence.

**Current Project Update / Next Steps:** Highland Ave project and ordering, Glenwood Ave.

**Items not reasonable anticipated by the Chair:**

**Next Meeting is:**                      **Adjourned:**



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