

**Meeting Agenda – Sewer Commission  
Northfield Town Hall  
69 Main Street, Northfield MA  
June 7th, 2023– 4:30 pm - Conference Room First Floor**



**Commission: Chair** – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) when requested, Tighe&Bond (TB) when requested.

**Call to order:**                      **Present:**                      **Absent:**                      **Not Requested:**

**Review and Approval of Minutes:**

**Citizen’s Concerns:**

**Business:**

- Reorg the Commission
- The task list.
- T&B – Asset Mgmt Project update.
- T&B – Consultative hours.
- Updates to the Sewer Application form. Review and approve.
- Easements And Deeds – Article money.
- Bylaws Update.
- Technical data survey update.
- Capital projects January – May. Capital projects June – November. Priorities.
- Account and Collection system demographics.
- Accounting firm update and regular budget review.
- Billing and usage fees: EDU vs Usage vs Tiered/Block EDU, Budget extra cycle with Michele.

**Operator Report:** Isaac

- Aerators
- Water Line break
- Purchase a sonic flow meter for the plant or large events.
- Yearly reports & Mapping.

**Billing:**

- Abatements
- Questions/Correspondence.

**Current Project Update / Next Steps:** Highland Ave project and ordering, Glenwood Ave.

**Items not reasonable anticipated by the Chair:**

**Next Meeting is:**                      **Adjourned:**

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect unforeseen business. Order of items may change as needed.