

Meeting Agenda – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA
Jan 11th, 2023– 4:30 pm - Conference Room First Floor

Commission: Chair – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) when requested, Tighe&Bond (TB) when requested.

Call to order: **Present:** **Absent:** **Not Requested:**

Review and Approval of Minutes:

Citizen’s Concerns: Citizens’ Large event concerns on the treatment plant capacity.

Business:

- Open Positions: Full time, Part time and Candidate interview
- Large Event Permit Process and infrastructure.
- Setting the Budget/Rates – update and potential vote on rate.
- T&B – Asset Mgmt Project and CMOM.
- T&B zoom into 4 meetings per year
- Bylaws Update.
- ARPA funds update.
- Technical data survey update.
- Capital projects January – May. Capital projects June – November.
- Account demographics and breakout.
- Accounting firm update.
- Billing and usage fees: EDU vs Usage.
- Land use room



Operator Report: Isaac

- Aerators
- Water Line break
- Dickinson St Trail sign move, Yearly reports, Mapping.

Billing:

- **Abatements?**
- Questions/Correspondence.
- Setting 2024 rates and Flat Rates. Review all accounts.

Current Project Update / Next Steps: Highland Ave project and ordering, Glenwood Ave.

Items not reasonably anticipated by the Chair:

Next Meeting is:

Adjourned:

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect unforeseen business. Order of items may change as needed.