

**Meeting Agenda – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA**

Aug 10th, 2022 – 4:30 pm - Conference Room First Floor



Call to Order/Attendees: Chair – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) (when requested)

Review and Approval of Minutes:

Citizen's Concerns: Mr. Wiggins.

Business:

- Steve Wiggins to join us.
- Open Position
- ARPA funds update.
- Website updates – EDU classification rates review and vote. Sewer connection form is next. Adjusting aged out documents.
- Performance Review, lost data-Isaac and Sam
- Payroll spread sheet with adjustments. On call rate adjustment and Sam's job description.
- Occasional Part time Maintenance position.
- Technical data survey.
- EDU comparative rate surveys. T&B and RCAP.
- Business resumption plans.
- Timeline summary overview.
- Land use room.
- SoulFest2023 and infrastructure.

Operator Report: Ames Electrical, Plant stats, DEP reports.

Abatelements:

Billing:

- Quarterly billing and Commitment letter for Michele Turner.
- Budget Data, Accounting, and trends.
- Bill in same year. Expenses match revenues.

Capital Projects: Pipe relining begins in July-**Status.**

- Pipe Lining project.
 - Request for additional funds – resin cost. Denied.
 - Wrong size pipe. Map was incorrect. Pipe is 12 inch not 10 inches. Project overrun by \$7101.84.

Current Project Update / Next Steps: Highland Ave project and ordering

Items not reasonably anticipated by the Chair:

Next Meeting is:

Adjourned:

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect unforeseen business.