

Notice of Meeting/Hearing

Inhabitants of the Town of Northfield, you are hereby notified there will be a meeting of the:

Town Governance Study Committee

Board/Committee Name

Town Hall, 69 Main St

Dec 19, 2018

7:00 PM

Location

check for available space before posting

Date

Time

Submitted by:

Signature

[Handwritten Signature]

Town Clerk received:



Except in an emergency, public bodies shall file meeting notices with the Town Clerk sufficiently in advance of a public meeting to permit posting of the notice at least 48 hours in advance of the public meeting, excluding Saturdays, Sundays and legal holidays, in accordance with M.G.L. c. 30A, § 20. In an emergency, the notice shall be posted as soon as reasonably possible prior to such meeting.

The Town Clerk's regular hours are: Mon. & Thu. 8am-4pm; Tue. 8am-3pm & 5pm-8pm; Wed. 8am-2pm. Closed Friday.

Agenda

1. Public Comment
2. Feedback using Committee's Survey Questions from:
 - a) Bethany Walker, Assessors Clerk and Board Member, Board of Assessors
 - b) Tom Walker, Superintendent of Streets & Building Maintenance, Highway Department
 - c) Robert MacEwen, Chair, Board of Health
3. Review minutes from November 29th and December 12th
4. Old Business:
 - a) Review/discuss relevant topics from MacEwen in Handbook for Massachusetts Selectmen, Third Edition (published by Massachusetts Municipal Association © 1998).
 - Page 1, 5th paragraph, independent elected bodies
 - Page 1, 7th paragraph, selectboard member sizes
 - Page 2, 1st paragraph, boards' authority, Executive Function
 - Page 3, 4th paragraph, Coordination and Strategic Responsibilities
 - Page 23, Studying Local Government
 - Page 60, Town Accountant, Treasurer, Collector of Taxes or Town Collector, Assessors
 - b) Review tasks and research needed to dive deeper into pros & cons of increasing Selectboard size
 - c) Review revised survey responses summary.
 - d) Review timeline assumptions & outstanding tasks, including:
 - Double-check what efforts are already underway for compilation of by-laws (Underwood)
 - Review timeframe/dates for warrant article vs. final report deadlines (Pelletier)
 - Still targeting action plan for early January (Committee)
 - Informational session for Senior Center breakfast is Friday, January 25th (Stevens)
5. New Business:
6. Topics Not Reasonably Anticipated 48 Hours Prior to Meeting
7. Schedule meetings beyond Wednesday, December 19th