

Selectboard present: Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

Selectboard absent: Dan Gray

Also present: Bob Markel, InterimTown Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Joe Graveline; Tom Walker, Superintendent of Streets & Building Maintenance; Floyd "Skip" Dunnell, Fire Chief; David Rainville, The Recorder

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve** the Payroll warrant of \$18,012.13
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve** the Vendor warrant of \$29,550.73
- **Review and Approval of Minutes**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve** the Selectboard minutes of 01/14/14 as written.
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve** the Selectboard minutes of 01/16/14 as written
- **Summary of Interim Selectboard Meetings**
 - Emergency Meeting 1/16/14
 - Meeting held to extend contract one month for Chief Leighton for public safety while negotiations are ongoing.
- **Summary of meetings attended by Selectboard members**
 - Spanbauer: Town Administrator Search Committee
- **Old Business**
 - Preservation Restriction Agreement w/ First Parish Trustees
 - Contract was approved by Town Counsel with the restriction approved at town meeting.
 - On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to sign** the Preservation Restriction agreement between First Parish Trustees and the town.
 - CPA Grant Agreement w/ First Parish Trustees
 - On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to sign** the CPA agreement with the First Parish Trustees of Northfield.
 - Hampshire Power Electricity Supply contract
 - Markel contacted Jeff Rogers. Rogers said due to volatile pricing the town would be switched to WMECo pricing and then sign back on with HPE. Proujansky had also talked to Rogers about the temporary switch and the benefit to the town.
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve** the electrical supply contract as administered by Hampshire Council of Government as described.
- **New Business**
 - Tom Walker, Highway Dep. Budget & Town Hall projects
 - Budget review included the decision for the Highway crew to take on grave digging instead of hiring a concern for the job. Walker would prefer a revolving fund.
 - Need to replace the 1991 Ford, and the backhoe
 - Walker asked for an excavator and a sand & salt shed. The current shed is has been looked at by an engineer who advised the shed be replaced due to the structural damage. Walker would like the structure on the east side of the river for cost efficiency. Cost would be approximately \$200,000. Spanbauer reviewed the timing required for construction. Walker said the department would build the structure. A pre-fab structure was too costly.
 - Town Hall projects- Walker suggested building a room off of the assessor's room for the Town Administrator instead of finishing the second floor space.
 - Selectboard Capital items
 - Salt shed; 2nd floor office
 - Markel was asked to check the priority list.

- Spanbauer asked to have the Building Use & Planning Committee attend the February 4 meeting to discuss projects for FY15
 - Stipend Request for PVRs District School Committee members
 - Spanbauer and Proujansky supported the request from Pat Shearer to re-instate the stipend for the Northfield members of the School Committee
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to support** the request of a \$600 stipend for each representative of the school committee from Northfield.
 - Letter from Joe Graveline; Conflict of interest; permission to remain on the Historical Commission
 - Graveline explained his participation as a representative of a non-profit working to have a bill passed that would have an effect on the town. He cannot support the Historical Commission as a member and represent the non-profit. Proujansky Okayed Graveline staying on the Historical Commission with the stipulation that Graveline submits updates on the non-profit in writing and to avoid further discussion on the topic with the Historical Commission. k
 - Graveline wants something in writing from the Selectboard
 - Markel will contact the Historical Commission for their opinion on the subject.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Chief Skip Dunnell; Fire Dept. Budget
 - Dunnell reviewed his budget citing increases in utilities. Spanbauer questioned the telephone and internet. Dunnell explained the increase was due to the EMS move the fire department was responsible for the full telephone and internet charges.
 - Dunnell will submit a capital request of \$100,000 towards a fire truck.
 - The Emergency Facilities Committee is looking into additional building ability at 93 Main.
 - EMD budget
 - Dunnell has taken some of the duties from Tom Newton due to Newton’s regular job changes.
 - MEMA paperwork is up to date and the town has been reimbursed for training. A grant for a computer and projector screen has been awarded to the department.

● **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
01/22/14	Planning Board	7:00 pm	Town Hall
01/23/14	Board of Health	4:45 pm	Town Hall
01/23/14	Community Preservation	7:00 pm	Town Hall
1/27/14	Finance Committee	7:00 pm	Town Hall
1/28/14	Building Use & Planning	10am	Town Hall
2/3/14	Finance Committee	7pm	Town Hall
2/4/14	Library Trustees	6pm	Dickinson Library
2/4/14	Selectboard	7pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; School Committee Representative; Conservation Commission
- Announcements:
 - Moderator appointed Robin L’Etoile to the School Committee
- Correspondence:
 - Baystate Ambulance announcement of new ownership

- Town Administrator Updates:
 - Toured the Transfer Station
 - Spoke with the Town of Hopkinton about the use of Google Cloud and technology upgrade
 - Notification from WMECo the photovoltaic can be hooked up. The town will receive credit when energy is not needed.
- **Appointments:**
 - Fire Dept.-tabled
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to re- appoint** Shawn Foster to the ZBA; term expires 12/31/18.
- **Request for Use:**
- **Request for One-Day Temporary Liquor License:**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve** the request for One-Day Temporary liquor license from Louis Guillette of the Northfield Kiwanis Club for Feb. 3, 10 & 24 at Town Hall.
 - On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to adjourn** at 8:11pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved