

September 22, 2015

Northfield Town Hall  
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Chief Leighton; Sandra Campbell; Chief Fortier; Mark Lebeda; Tim Matthews; Superintendent Dr. Ruth Miller; Jennifer Cox, ZBA Chair; Bill Forrest, ZBA; Rachel Rapkin, The Recorder

- Meeting was called to order at 7:00 pm
- **Review and Approval of Warrants**
  - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 9/15/15 Payroll warrant of \$22,863.68
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 9/15/15 Vendor warrant of \$94,180.76
  - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 9/22/15 Payroll warrant of \$29,112.26
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 9/22/15 Vendor warrant of \$15,444.59
- **Review and Approval of Minutes**
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 9/2/15 minutes as written.
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 9/8/15 minutes as amended.
- **Summary of Interim Selectboard Meetings**
- **Summary of meetings attended by Selectboard members**
  - Senator Rosenberg's pipeline meeting
  - Rogers: Municipal Coalition meeting
- **Old Business**
  - FCTS Representative Selection meeting rescheduled for 9/30/2015- interested Selectboard members to contact Noble.
  - Response to Kinder Morgan attorney. Possible joint response with town of No. Reading
    - Kopleman & Paige met with Kinder Morgan
    - Noble will meet with Selectboard members individually for discussion.
  - Cell phone tower disposition
    - Decision will be needed when SBA lease is up to re-negotiate or take an offer from SBA
    - Noble's economic analysis recommends selling
    - Town meeting approval required to sell
    - **On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to move forward with selling the easement to SBA for the cell tower at \$340,000.00**
  - Chap. 90 Reimbursement request; \$44,873.86; approved Four Mile Brook Rd improvements
    - **On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to approve the Chap. 90 Reimbursement request of \$44,873.86.**
- **New Business**
  - Dr. Ruth Miller PVRs update
    - Miller said the transportation budget was based on an estimate and plans to give the towns back money from an average of the percentage paid.
    - Gave a review of the FY 16 state budget numbers
    - Explained the debt service was not included in the FY16 budget creating a shortage of \$477,487.00

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## [NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]

- Plans to balance the budget with DESE Entitlement and Kindergarten grants along with an Early Education Grant.
- Currently the district has no reserves. Plans to start saving and keep a 5% reserve at all times.
- The town of Winchester, NH is very interested in sending students to Pioneer. They have a three year contract with Keene, NH. Further discussion will be addressed at next school committee meeting. The committee will decide if the option is viable
- Schedule pole hearing for 105 Main St.
  - Hearing set for October 20
- Memo from Gail Healy RE: Feasibility study for PVRs District Central Office
  - Meeting scheduled for Sep. 30. Noble will attend.
- First Reading on policy for appointment of special municipal employees-item for next meeting
- Schedule Class II Used Car Dealership; 99 Main St.
  - Hearing scheduled for Oct. 20, 2015
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Alternatives to our current legal counsel
    - Noble had a conversation with Atty. Bard about providing the service being received.
    - Bard to provide a staffing plan
    - Noble will report back to BoS.
- **Correspondence:**
  - Letter from Chip Ainsworth re: Officer Paicos
- **Town Administrator Updates:**
  - Reported the town has passed the first phase for a COPS grant
  - Received notification from Eversource on tree clearing and access roadwork closing hiking trails
  - Working on job descriptions
  - Re-announced the roadwork notifications from the Highway dept.
- **Appointments:**
  - Request from Chief Fortier :
    - Mark Lebeda: registered EMT, first responder. When acquiring MA license will be an on call EMT
    - Tim Matthews: has worked in Orange as an EMT/Paramedic for seven years.
    - **On a motion by Proujansky, seconded by Rogers the board VOTED to appoint Timothy Matthews as a paramedic to the EMS dept. Term to expire 12/31/15**
    - **On a motion by Rogers, seconded by Proujansky the board VOTED to appoint Mark Lebeda as a first responder to the EMS dept. Term to expire 12/31/15**
  - Jen Cox, ZBA Chair requested William Forrest be appointed a ZBA alternate and Al Dietrich a full ZBA member
  - **On a motion by Proujansky, seconded by Rogers the board VOTED to accept the request from William Forrest for resignation as a full member of the ZBA and be appointed as an alternate. Term expires 12/31/15**
  - **On a motion by Rogers, seconded by Proujansky the board VOTED to appoint ZBA alternate Al Dietrich to full member. Term expires 12/31/17**
  - Request from Chief Leighton to appoint Sandra Campbell as Police Matron.
    - Campbell has served as Matron previously for the town
    - Will assist with female prisoners
    - **On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Sandra Campbell as Matron to the police Dept. term expires 12/31/15**
  - **On a motion by Proujansky, seconded by Rogers, the board VOTED unanimously to appoint Robin Conley to the Open Space Committee; term expires 6/30/2018**

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• **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
9/24/15	Board of Health	5:15pm	Town Hall
9/29/15	Selectboard	7:00 pm	Town Hall
10/1/15	Stewardship Advisory Committee	7:00 pm	Town Hall
10/5/15	Community Park Committee	7:00 pm	Town Hall
10/6/15	Library Trustees	6:00 pm	Dickinson Library
10/6/15	Selectboard	7:00 pm	Town Hall

- New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfield.ma.us](http://www.northfield.ma.us) and on the Town Hall posting board.

○ Announcements:

- FCSWD Hazardous Waste Day @ GCC Oct. 3. Sign up with the FCSWD by Sep. 24
- Tax Bills are due Oct. 1. Tax Collector will hold office hours from 8am-4pm on Oct. 1
- From the Library: Most Tuesdays in October & November we have a series around the theme of death. The first three are: Forensics (10/6), Genealogy (10/13) & Ghost Stories (10/20)

**Executive Session & Adjourn**

**On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to go into executive session at 8:01pm for a Complaint about an employee under reason #1- To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual and to adjourn. On a roll call vote Spanbauer said yes, Proujansky said yes and Rogers said yes.**

Meeting adjourned at 8:45pm

Recorded by Sandra L. Wood, Secretary

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09/29/15

Selectboard Clerk

Date Approved