Selectboard present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

<u>Others present</u>: Kevin Paicos; Jamie Pottern, Mt. Grace; David Rainville, The Recorder; EMS Chief Fortier; Police Chief Leighton; Jeremy Underwood and Suzanne Handren, Recreation Commission; Jerry Wagener, Open Space Chair; Joan Deely, Community Preservation Co-Chair

The meeting was called to order at 7:00 pm

#### • Review and Approval of Warrants

- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 10/28/14 Payroll warrant of \$25,645.41
- On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 10/28/14 Vendor warrant of \$41,557.24
- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 11/4/14Payroll warrant of \$26.946.56
- On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 11/4/14 Vendor warrant of \$841,624.79

## Review and Approval of Minutes

- On a motion by Proujansky, seconded by Spanbauer the board VOTED to approve the 10/14/14 minutes as written. Rogers abstained.
- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 10/21/14 minutes as written.

### Summary of Interim Selectboard Meetings

10/30/14 Schell Bridge update

# Summary of meetings attended by Selectboard members

o Rogers: with Noble and Brian Brault of WiredWest re: last mile

## Old Business

- Warrant articles for Nov. 24
  - The dollar figures will be on a separate sheet from the warrant.
    - Art. 2 Town Hall Computer network \$26,500- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support Art. 2.
    - Art. 3 Tuition & Transportation \$37,170- On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to support Art. 3
    - Art. 4 Town Administrator Chief Procurement Officer Course \$2,200 On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to recommend the TA tuition expense for procurement officer training.
    - Art. 5 Police Vehicle
      - Chief Leighton is requesting to replace the Tahoe at a lower cost than originally requested. Request is \$32,458. Looking to replace with a 4WD vehicle. Will not need snow tires.
      - More cost effective to have four vehicles and replace one every six years instead of replacing a vehicle every four years with three vehicles.
      - On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to support replacing the Tahoe.
    - Art. 6 Ambulance
      - Chief Fortier is requesting to transfer funds for use with a grant to replace the 1992 donated ambulance with a 4WD ambulance.
      - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support Art. 6.
    - Art. 7 Replacement Storage Unit at NES
      - Jeremy Underwood and Suzanne Handren of the Recreation Commission is requesting \$4,400 to secure equipment and replace a failing unit at the elementary school. Over \$4,000 worth of equipment had to be replaced due to rodent and adverse storage damage over the past two years

- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.
- Art. 8 Ames property
  - O The Open Space Committee and Community Preservation Committee along Mt. Grace are asking for close to \$30,000 to assist in funding a handicap accessible trail. The state has awarded Mt. Grace with \$135,270 for the project; the Community Preservation Committee has proposed \$55,000. Mt. Grace has proposed raising the funds requested in the article through donations.
  - O The Selectboard can exercise the right not to accept until satisfied with the way Mt. Grace comes up with the funds. The article will need a 2/3 majority vote at the special town meeting.
  - Maintenance of the trails will be the responsibility of the town and Conservation Commission.
  - o The conservation restriction has been okayed by the landowner.
  - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.
- Art. 9 Assessors Tax Appeal
  - Request for defense funds
  - On a motion by Spanbauer, seconded Rogers the board VOTED unanimously to support the article.
- Art. 10 Police Detail Revolving Fund
  - Request to establish a revolving fund for use in paying officers working details. Checks from the companies requesting details do not always arrive within 10 days as required.
  - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the revolving fund article.
- Art. 11 Brush Mower repair
  - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.
- Art. 12 Town Hall repair/renovation
  - Materials are estimated at \$15,000
  - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.
- Art. 13 Fire Station Site Survey
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to support the article.
- Art. 14 Prior year's bill
  - On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to support the article.
- On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to approve the Special Town Meeting Warrant as presented with change to article 10 from \$4,000 to \$10,000.
- Contract for Zoning Study
  - Members needed for new committee
  - First meeting will be scheduled for December 3
- o WMECo
  - WMECo has declined to support the request with funds up front for a revolving fund to pay officers supplying detail service. They want to prove they can pay on time.
- New Business
  - O FY16 PVRSD Budget meeting
    - The meeting was called by Bernardston
    - Rogers and Proujansky plan to attend.
  - Recycling Dividend Program Contract
    - Yearly contract with FCSWD
    - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the recycling dividend program grant contract for \$2,000.
  - Friday Schedule for Town Hall
    - Trial period to close the Town Secretary office on Fridays.

- On a motion by Proujansky, amended by Spanbauer and seconded by Rogers the board VOTED unanimously to forward the decision to the Town Administrator with the recommendation that it is a good idea.
- O CoA yearly formula grant application
  - Grant funds cover outreach programs
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to support the council
    on aging formula grant.
- O Cultural Council yearly transfer of funds contract
  - Funds are transferred from the state to the town for local cultural council grant awards
  - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously approved.
- O Schedule Tax Hearing
  - Hearing scheduled for November 18, 2014 at 7pm
- O Letter of support to FRCOG RE: Objection to First Light Relicensing
  - Letter signed
- O Chief Leighton: Mutual Aid Agreement
  - Mutual aid agreement for western MA towns.
  - On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to support the mutual aid agreement.
- O Chief Fortier: Lease renewal contract for 41 Main St.
  - Rent has gone up \$20 per month
  - Amended the contract for 20 months to coincide with term of lease.
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to renew the lease as amended.
- Topics not reasonably anticipated by the chair 48 hours in advance of the meeting
  - o RAD57 grant
    - \$5,000 MIIA grant for carbon monoxide monitor for the EMS department.
      - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the submission to MIIA to fund a carbon monoxide monitor.
    - MIIA risk management grant
      - to upgrade current zoning bylaws
      - to be used with the Zoning Study
      - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the \$10,000 risk management grant.
    - Rogers disclosure as a special municipal employee
      - On a motion by Spanbauer, seconded by Proujansky the board VOTED to approve the section 20D exemption. Rogers abstained.
- Board and Committee Meetings/Announcements

Date	Activity		Time Place	
11/5/14		Open Space Committee/Mt. Grace	7pm	Town Hall
11/5/14		Agricultural Commission	7pm	Town Hall
11/5/14		Planning Board-canceled	7pm	Town Hall
11/5/14		Recreation Commission	5:30pm	Nfld Elementary
11/6/14		ZBA	7pm	Town Hall
11/10/14	1	Finance Committee/Selectboard	7pm	Town Hall
11/12/14	1	Board of Assessors	6pm	Town Hall
11/12/14	1	Planning Board	7pm	Town Hall
11/12/14	1	Recreation Commission	5:30pm	Nfld Elementary

11/13/14	Board of Health	5:15pm	Town Hall
11/13/14	Historical Commission	7pm	Town Hall
11/13/14	Community Preservation Commis	sion7pm	Town Hall
11/18/14	Energy Committee	5:30pm	Dickinson Library
11/18/14	Selectboard w/ Tax Hearing	7pm	Town Hall
11/18/14	Open Space Committee	7:30pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of
   <u>www.northfield.ma.us</u> and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West;
   Cultural Council; Emergency Services Facility Committee; Master Plan Implementation Committee; Town Hall Master Plan Committee;
   Council on Aging; Agricultural Commission Alternates; Building Use & Planning; Electronic Communication & Cable TV; Open Space
   Committee; Conservation Commission; Stewardship/Advisory Subcommittee of the Conservation Commission; Community Park
   Committee
- The Selectboard will schedule a meeting on Thursday, November 13 for review of the Personnel Policy.
- Announcements
  - o Town Offices closed Tue. November 11. Veteran's Day
- Correspondence:
  - o From the Council on Aging: RE: fading crosswalks
    - Forward to MassDOT
  - Letter from residents on Orange Rd with road condition complaint
- Town Administrator Updates:
  - Meeting with Steve Serendynski to discuss Town Hall Master Plan projects.
  - Met with MJ Adams of Housing and Rehab
- Appointments:
  - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to appoint** Camron Kennedy to the Northfield EMS; term expires 12/31/14
  - o On a motion by Proujansky, seconded by Spanbauer **the board VOTED to appoint** Brian S. Noble as FRCOG representative for the Town of Northfield. Rogers abstained.
  - o On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to appoint** Kevin Brown as a reserve officer to the Northfield Police Dept. term expires 12/31/14
  - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to appoint** Deb Potee to the Cultural Council; term expires 6/30/2017.
- Request for Use:
  - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the r**equest from Jeanette Tessier of North County Quilters to use the dining hall on Nov. 8, 2014 from 8am-4pm
  - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the r**equest from Tammy Pelletier from First Parish Church/Community Meal for use of the kitchen on Wednesday, November 26, 2014 from 5pm, until Thursday, November 27, 2014, 1:00 pm for Community Meal preparations.
  - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the r**equest from Scott McKusick to use the kitchen & dining hall on Thursday, Nov. 27, 2014; 2:30p-10p for a private party.

On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to adjourn at 8:33 pm. Recorded by Sandra L. Wood, Secretary

Selectboard Clerk	Date Approved