Selectboard present: Jack Spanbauer, Chair; Jed Proujansky

Selectboard absent: Dan Gray

Also present: Bob Markel, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Justin Masse; Heather Tower, Senior Center Director; David Rainville, The Recorder

The meeting was called to order at 7:00 pm

• Citizens' concerns-none

## • Review and Approval of Warrants

- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 12/10/13 Payroll warrant of \$33.413.27
- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 12/10/13 Vendor warrant \$165,537.30
- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 12/17/13 Payroll warrant \$33,445.88
- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 12/17/13 Vendor warrant \$77,273.10

# • Review and Approval of Minutes

- On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to approve the**10/22/13 Selectboard minutes as amended.
- o 12/3/13-tabled.

#### Summary of Interim Selectboard Meetings

#### Summary of meetings attended by Selectboard members

- o WMECo expansion 12/5 joint meeting with ZBA and Planning Board
  - ZBA and Planning Board have agreed to have the DPU proceed with the permitting as long as the town has
    the right to intervene.
  - Markel spoke with the cities of Agawam and Chicopee and reported their dealings with WMECo have been positive with no complaints.
  - Proujansky asked Markel to request reimbursement from WMECo for any costs incurred to the town during the project. Markel said mitigating costs would be a separate issue.
  - Spanbauer said there would be additional permitting with the Conservation Commission and requested the letter be drafted and sent with the stipulations as soon as possible.
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to support
    moving the permitting process to the state with the understanding that the utility be responsible for
    any costs offset by the town in this process.
  - Markel to draft the letter for Spanbauer's signature.
- Proujansky-attended Assessors meeting for discussion on PILOT programs.

#### Old Business

- Liquor License Renewals
  - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the liquor license renewal for Vasilios Parios of Northfield Pizza (Restaurant/Wine & Malt) license renewal expiring December 31, 2014.
- Renewal of Simplified license comments request; from Jason Brooks; proposed dock in West Northfield- comments due within 30days.
- o First Unitarian Historic Preservation Restriction/CPA grant
  - Markel reported information was still needed but near completion.
- Four Mile Brook Watershed Project- letter signed.
- o Cornwall appeal of 90 East St. /Willey permit
  - Town Counsel recommended the Town take a passive role.

- On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to go along with Joel Bard's recommendation and play a passive role.
- o Town Administrator job advertisement
  - The ad was read. Markel will post on the MMA website.
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to accept the ad as the ad of choice to be posted on January 2, 2014.

### New Business

- Class II & III renewals
  - Barnes Automotive
    - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve Richard E. Barnes DBA Barnes Automotive a Class II license renewal expiring January 1, 2015.
    - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve Richard E. Barnes DBA Barnes Automotive a Class III license renewal expiring January 1, 2015.
  - Browning
    - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve Homer F. Browning & Homer F. Browning III DBA Homer F. Browning III a Class II license renewal expiring January 1, 2015
    - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve Homer F. Browning & Homer F. Browning III DBA Homer F. Browning III a Class III license renewal expiring January 1, 2015
  - Boyd Auto Body
    - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve Henry Boyd DBA Boyd's Automotive a Class III license renewal expiring January 1, 2015.
- o 7:00 pm Liquor License Transfer Hearing
  - Rooster's Tavern LLC (Justin Masse); DBA Rooster's Tavern; transfer of Wine and Malt license from Corrinne Burnham of Rooster's Bistro and approval of Wine & Malt license expiring December 31, 2014 pending transfer approval of the ABCC.
    - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the transfer of license and pending the approval of the ABCC approve the issuance of license.
- O Winter parking in effect December 1-April 30 –Spanbauer read the parking ban
- o Cemetery closings letter- letter to cemeteries was signed
- o Mowing & trimming for Town cemeteries contract award-
  - Tom Walker, Superintendent of Streets & Building Maintenance acquired two of the three quotes for three year contracts. Snows & Sons: \$19,545. So. Mountain Lawn Care \$19,000.
  - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to award the contract to trim and mow the town cemeteries to South Mountain Lawn Care.
- Request from Tom Walker to spend up to \$1,000 \$2,500 to paint and repair walls in Town Hall
  - Markel spoke with Walker and Heather Tower, Senior Center Director. The request is to repair the walls in the back entrance area and Senior Center and paint.
  - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to authorize up to \$2,000 to paint and repair walls in Town Hall.
- o Recognition of Officer John Cowan
  - Police Chief Hastings of Gill recognized Officer Cowan for his assistance at an accident on Rte. 2. The Selectboard signed a letter of thanks to Officer Cowan.
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to sign the letter of thanks to Officer Cowan.
- Topics not reasonably anticipated by the chair 48 hours in advance of the meeting
  - o Markel told the Selectboard the town needed to find alternative kennel services for loose dogs. Polly Gray can no longer provide the services. Markel asked permission to contact the Sheriff's department. Proujansky and Spanbauer agreed and authorized Markel to acquire the service with the Sheriff's department.

## Board and Committee Meetings/Announcements

| Date     | Activity                | Time    | Place             |
|----------|-------------------------|---------|-------------------|
| 12/18/13 | Conservation Commission | 7:30 pm | Town Hall         |
| 12/20/13 | Council on Aging        | 9:30 am | Town Hall         |
| 01/07/13 | Library Trustees        | 6:00 pm | Dickinson Library |
| 01/07/13 | Selectboard             | 7:00 pm | Town Hall         |
| 01/07/13 | Planning Board          | 7:00 pm | Town Hall         |

Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page
of <a href="www.northfield.ma.us">www.northfield.ma.us</a> and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA;
Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan
Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV;
Emergency Services Committee; Open Space Committee; School Committee Representative; Conservation Commission

#### • Announcements:

o Santa will be visiting the Town Hall on Sat. Dec. 21 at 1pm.

# • Correspondence:

- o Letter from Polly Gray RE: unable to provide kennel service to town.
- Letter from the ZBA RE: "Proposed Northfield to Erving 115-kV Transmission Line Construction & Substation Improvements"
- Letter from Planning Board RE: Proposed Northfield to Erving 115-kV Transmission Line Construction & Substation Improvements"

# • Appointments:

- Council on Aging:
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint John Blazejewski & Genevieve Clark to the Council on Aging, term expires 12/31/16.
- o ZBA:
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint Erin Jaworski, term expires 12/31/18 & Albert Dietrich (alternate) term expires 12/31/16
- o Building Use & Planning:
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint Chad Glover & Kathleen Wright, terms expires 12/31/16

## o Police:

- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint Sgt. John Richardson, term expires 12/31/16
- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint John Cowan, William Kimball, Jeremy Lawler, Peter Smith & Elijah Pack, Reserve officers, terms expire 12/31/14
- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint Kevin Brown & Len Crossman Auxiliary officers, terms expire 12/31/14
- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint Jason Bassett, Christopher Blair, Corey Greene, David Hastings, Robert Holst, James LaFlamme, James Palmeri, Christopher Redmond, David Shoemaker, Mutual Aid, terms expire 12/31/14

- On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint Vivien Venskowski, Police Matron, term expires 12/31/14.
- o EMS:
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to re-appoint Christina Baker, Todd Czernich, Jason Edson, Shelleen Patch, Jill Fortier, Mark Fortier, Ernest Frost, Kevin Garvey, David Higgins, Shaina Kosloski, Edward, Laraway, Sarah Meattey, Joann Newton, Tom Newton, Michael Shedd, Carolyn Taylor, Stephanie Townsley, Carolyn Warger Czernich, Tammy Wheelock & Randy Wheelock, to the EMS department; term expires 12/31/14.
- Request for One-Day Temporary Liquor License:
  - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the request from Louis Guillette of Northfield Kiwanis for One-Day Temporary Liquor license for January 6, 13, and 27, 2014

On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to adjourn at 7:52pm.

| Recorded by Sandra L. Wood, Secreta | ry            |
|-------------------------------------|---------------|
|                                     | 01/07/14      |
| Selectboard Clerk                   | Date Approved |