



**Northfield Master Plan Steering Committee with Roundtable**  
**Minutes July 3, 2013**  
*Meeting held at Town Hall*

Meeting was **called to order** at 7:00 pm by Chair Rich Fitzgerald

**Attending:** Richard Fitzgerald, Dianne Cornwell, Gwen Trelle, Brian Brault, and Jack Spanbauer.

Roundtable members attending included Kathy Wright, and Sue Ross

Also attending were consultants Martha Lyon, Daphne Politis

**Approval of Minutes**

After review and upon a motion made by Brian Brault seconded by Jack Spanbauer the MPSC members voted favorably the approval of the June5, 2013 minutes.

**Citizen Concerns/Other:** none

**Follow up Business from Previous Meeting**

**A. Budget report:** No new invoices have been processed for payment

**B. Consultant Meeting Agenda** was distributed to all present

A. There was a debriefing among members present from June 13<sup>th</sup> Public Forum with discussion on attendance, and how this forum integrates with the information gathered from inventories, earlier forum and visioning sessions . Daphne assured members that this is a “temperature” taking and can be considered an expansion of ideas versus a skew from the earlier activities.

B. There was lengthy Roundtable discussion about the “Overall Priorities”, and goals as listed in the Partial Draft Summary handed out. There were two goals whose information had not yet been received or collated into the document. Members were encouraged to review document more thoroughly and send comments to Daphne.

There was agreement that two additional roundtable discussions should be held in September to explore further two large planning issues in Northfield. Members agreed that **Main Street**, including transportation, parking, circulation, economic development, historic resources, housing, zoning, a community park, would be explored. Also, a roundtable would be facilitated specific to **economic development** including business development, streamlined permitting, eco-tourism, recreational tourism, heritage tourism, zoning issues etc.

For these additional roundtables, members are asked to generate a comprehensive list of invitees that could include state and regional agencies and people with specific expertise like bankers, These roundtables could be viewed as first steps towards organizing for Master plan implementation.

C. There was a review of the draft Master Plan Table of Contents by Martha Lyon

D. There was an update by Sue Ross, Rich Fitzgerald and Martha Lyon on their meeting with Aimee Minnick from the National Christian Foundation (NCF) who are currently working on disposition of the campus. NCF is just getting familiar with the “gift” and at this time does not have an active plan, n’or are they sure that it will be done with a single entity.

Upon Motion by Jack Spanbauer seconded by Brian Brault, members voted to adjourn at 9:02 pm.

Respectfully submitted, Dianne Cornwell Minutes reviewed and approved by MSPC on 7/17/2013