

**Selectboard present:** Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

**Also present:** Kevin Paicos, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

**Others present:** EMS Chief Mark Fortier; Casey Bergeron; David Rainville, The Recorder; Jerry Wagener

The meeting was called to order at 7:00 pm. Meeting not televised or recorded.

- **Review and Approval of Warrants**
  - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the** Payroll warrant of \$31,015.34
  - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the** Vendor warrant of \$106,372.01
- **Review and Approval of Minutes**
  - Motion made and rescinded for minutes of 09/16/14.
- **Summary of meetings attended by Selectboard members**
  - Spanbauer: 09/17/14 Staff meeting; Conservation Commission; Gallagher farewell event
  - Proujansky: Gallagher farewell event
  - Rogers: FRTA advisory meeting
- **Old Business**
  - Special Town Meeting: Date to close warrant and related items
    - Date to close warrant, Tuesday October 21, 2014 at 5pm
  - Quotations for Town Hall Heating Distribution
    - On a motion by Spanbauer, seconded by Roger **the board VOTED unanimously to award the Town Hall Heating Distribution to Sandri contingent on the availability of necessary funds.**
  - Financial Assistant Appointment
    - The Accountant and Treasurer recommend Caralyn Ballou as part time Financial Assistant
    - On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to appoint Caralyn Ballou as Financial Assistant to Deb Mero and Barb Brassor.** The part time position will be a grade 5 step 3.
  - Salt Shed land bids
    - The Sandri bid was \$199,000; the bid from Tom Walker was \$50,000.
    - Paicos walked the two parcels for comparison. The Sandri parcel contained wetland issues. He found the parcel to be unsuitable for a salt shed.
    - Paicos recommended the Selectboard consider the Walker parcel. Grading of the parcel would be needed.
    - Tom Walker was not involved in the RFP
    - The property will need surveying at a shared cost.
    - On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to pursue the \$50,000 bid and develop a purchase and sale agreement.**
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Spanbauer requested Chief Leighton contact a Gill Main Rd resident to follow up on a truck traffic complaint on Gill Main Rd.
- **Board and Committee Meetings/Announcements**

| Date     | Activity             | Time    | Place                        |
|----------|----------------------|---------|------------------------------|
| 9/25/14  | Board of Health      | 5:15pm  | Town Hall                    |
| 10/7/14  | Selectboard          | 7:00 pm | Town Hall                    |
| 10/7/14  | Library Trustees     | 6:00pm  | Dickinson Library            |
| 10/30/14 | Schell Bridge update | 6:30pm  | Northfield Elementary School |

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfield.ma.us](http://www.northfield.ma.us) and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA;

Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Implementation Committee; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission Alternates; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission; Stewardship/Advisory Subcommittee of the Conservation Commission; Community Park Committee

- Announcements:
  - Town Clerk's office will be closed Oct. 1 & 2.
  - Taxes are due Wed. October 1. Tax Collector's hours on Wed. are 9a-3p & 6p-8p
- Correspondence:
- Town Administrator Updates:
  - Rewrite of the personnel policy
  - Finalizing of job descriptions
  - Zoning bylaws
- **Appointments:**
  - **On a motion by Proujansky, seconded by Rogers the board VOTED to appoint Casey Bergeron as an employee to the town.** Bergeron will be a paramedic to the EMS Dept. Term expires 12/31/14
- **Request for Use:**
  - On a motion by Rogers, seconded by Proujansky the board VOTED to approve the request from Stacy Quinn of the PTO to use the playing fields at NES on Sat. Oct. 11 from 1p-6p
  - On a motion by Proujansky, seconded by Rogers the board VOTED to approve the request from Ruth Gallagher to reimburse Loaves and Fishes \$339.00 for emergency fuel request
- **Request for One-Day Temporary Liquor License:**
  - On a motion by Rogers, seconded by Proujansky the board VOTED to approve the request from Louis Guillette of the Northfield Kiwanis for one day temporary liquor license on October 6, 20 & 27; 5-8pm; Town Hall
- **Proposed Agenda Items**
  - Four Mile Brook Rd issues

**On a motion by Spanbauer, seconded by Proujansky the board VOTED to go into executive session to discuss a possible land purchase at 7:35pm under reason #6:** To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and adjourn. On a roll call vote Proujansky said yes, Spanbauer said yes and Rogers said yes.

**Meeting adjourned at 7:52pm**

Recorded by Sandra L. Wood, Secretary

\_\_\_\_\_ 10/07/2014  
 Selectboard Clerk Date Approved