

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHFIELD  
APPLICATION FOR ABATEMENT



FOR OFFICE USE ONLY  
DATE RECEIVED

THE ORIGINAL CHARGE SHOULD BE PAID AS ASSESSED. THE FILING OF THIS APPLICATION DOES NOT STAY THE COLLECTION OF THE CHARGE.

FY  SEWER USE CHARGE TO THE BOARD OF SEWER COMMISSIONERS

COMPLETE ENTIRE APPLICATION. Please print or type. Thank you.

**A. RATE PAYER INFORMATION**

NAME OF PERSON ASSESSED \_\_\_\_\_  
NAME OF APPLICANT \_\_\_\_\_  
(If other than assessed owner)  
STATUS OF APPLICANT  
OWNER (indicate date title of property acquired.) \_\_\_\_\_  
Administrator/Executor of Deceased Owner  
(include name of deceased owner) \_\_\_\_\_  
OTHER (explain) \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
The above-named person is aggrieved by a FY \_\_\_\_ Sewer Use charge and hereby applies for abatement.

**B. SERVICE LOCATION IDENTIFICATION**

SERVICE ADDRESS \_\_\_\_\_  
ACCOUNT NUMBER \_\_\_\_\_ BILL NUMBER \_\_\_\_\_  
SEWER USE CHARGE \_\_\_\_\_  
ASSESSED \$ \_\_\_\_\_ AMOUNT PAID \$ \_\_\_\_\_  
CHARGE PAID BY \_\_\_\_\_ ON \_\_\_\_\_

**C. REASON(S) ABATEMENT SOUGHT:** Continue explanation on attachment if necessary. Attach supporting documents.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. SIGNATURES**

Subscribed this day of \_\_\_\_\_, \_\_\_\_\_ under the penalties of perjury.  
Signature of applicant \_\_\_\_\_

**REASONS FOR ABATEMENT:** Abatement is a reduction in the charges assessed for water and/or sewer use. To dispute your recorded usage, the charges billed or to correct any other billing problem or error that caused your bill to be higher than you believe it should be, you must apply for abatement.

**WHO MAY FILE AN APPLICATION FOR ABATEMENT:** You may file an application for abatement if you are:

- \* The assessed or subsequent owner of the service location at the time of billing,
- \* The administrator(administratrix), or executor(executrix) of the estate of an owner of the service location,
- \* A tenant paying rent who is obligated by a rental agreement to pay for water and/or sewer charges,
- \* A person owning or having an interest in, or possession of, the service location, or
- \* A mortgagee if the assessed owner neglects, or refuses, to apply.

In ALL cases, you must pay all of the charges before you can file for abatement.

**WHEN AND WHERE APPLICATION MUST BE FILED:** Your application must be filed with the Sewer Commission on or before the due date for the charges being disputed. IF YOUR APPLICATION FOR ABATEMENT IS NOT TIMELY FILED, YOU MAY LOSE ALL RIGHTS TO ABATEMENT. TO BE TIMELY FILED, THIS APPLICATION MUST BE (1) RECEIVED BY THE SEWER COMMISSION ON OR BEFORE THE FILING DEADLINE OR (2) MAILED BY UNITED STATES MAIL, FIRST CLASS POSTAGE PREPAID, TO THE PROPER ADDRESS OF THE SEWER COMMISSION ON OR BEFORE THE FILING DEADLINE AS SHOWN BY A POSTMARK MADE BY THE UNITED STATES POSTAL SERVICE.

**PAYMENT OF CHARGES:** Filing an application for abatement does not stay the collection of your charges. You must pay the charges when due in order to appeal the Town's final disposition of your application. Failure to pay the charges billed when due may also subject you to penalties and further collection action. To avoid any loss of rights or additional charges, you should pay the charges as billed.

**DISPOSITION:** Upon filing for abatement of your charges, you may be asked to provide written information about the service location and permit the Town to inspect it. Failure to provide the information or to permit an inspection within thirty (30) days of the request may result in the loss of your appeal rights. The Sewer Commission has three (3) months from the date your application is filed to act, unless you agree in writing, before that time period expires, to extend it for a specific time. If the Sewer Commission does not act on your application within the original or extended period, this application for abatement is deemed denied. You will be notified in writing whether abatement has been granted or denied.

**APPEAL:** You may appeal the disposition of your application for abatement. The disposition notice will provide you with further information about the appeal procedure and deadlines.

|   |           |
|---|-----------|
| <b>DISPOSITION OF APPLICATION (Office Use Only)</b> |           |
| ABATEMENT GRANTED                                   | / /       |
| ABATEMENT DENIED BY DECISION                        | _____     |
| SEWER CHARGES ABATED                                | -\$ _____ |
| <b>TOTAL CHARGES DUE:</b> _____                     |           |
| _____<br>Sewer Commission Representative Signature  |           |