

Northfield Open Space Committee

Minutes

Nov. 19, 2019

Town Hall – Land Use Room

Items in italics require action prior to next meeting.

Present: Julia Blyth, Robin Conley, Arthur Davis, Joanne McGee, Sue Space, Jerry Wagener.

Absent: Jenny Tufts

Guest: Helena Farrell, FRCOG

The meeting opened at 7:00 p.m.

Minutes: The minutes for Oct 29, 2019, were approved with some changes.

Survey: Jerry displayed his innovative envelope design for the survey. The costs for the survey include \$145 for copying, \$98 for printing the envelopes, and \$270 for mailing. No estimate yet for the costs of the envelope. The total cost estimate at this point is just over \$700. Julia reported that Survey Monkey costs \$99/month after the first 10 pages. *She will investigate Google Forms as an alternative.*

OSRP Survey revision. Helena reviewed Section 4 Environmental Inventory and Analysis with the committee. Julia projected the written section on the wall for members to follow. Helena requests that any additional revisions, especially nitpicky ones, be emailed to her. *Julia will send the revisions from the meeting to the members.*

Next meeting: The next meeting will be Tuesday, Dec 3, 2019. Meeting adjourned at 9:20 pm.

Respectfully submitted,

Joanne McGee

TPL	Trust for Public Land	DFW	Division of Fisheries & Wildlife
NMH	Northfield Mount Hermon School		
DEP	Department of Environmental Protection		
DCR	Department of Conservation and Recreation		
FRCOG	Franklin Regional Council of Governments		