

PLANNING BOARD  
TOWN OF NORTHFIELD

*www.northfieldma.gov*  
69 MAIN STREET  
NORTHFIELD, MASSACHUSETTS 01360-1017

**APPLICATION FOR SITE PLAN APPROVAL**

The undersigned submits original and 4 accompanying site plans of property located in the Town of Northfield for study, discussion, and approval under Protective Regulations By-law Article X. All requirements of this by-law must be complied with before a planning board review can be scheduled. Copies of Northfield's Protective Regulations may be purchased from the town secretary. It is strongly recommended that the applicant come before the Planning Board with preliminary plans before submitting the official site plan review application.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_

\_\_\_\_\_  
Name of Landowner (if not applicant):

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Phone:

\_\_\_\_\_

\_\_\_\_\_  
Name of Surveyor:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Phone:

\_\_\_\_\_

What authority referred you to the Planning Board for site plan review? \_\_\_\_\_

Deeds of Property recorded in Franklin County Registry of Deeds:

Book \_\_\_\_\_ Page \_\_\_\_\_

Book \_\_\_\_\_ Page \_\_\_\_\_

Zone property is located \_\_\_\_\_

List liens or restrictions, if any on the property, and/or state, county, or town protective zones in which the property is located:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Applicant

Brief description of Project and what action in by-laws triggered a site plan approval

How will the following be addressed: preservation of landscape, open space, circulation, surface water drainage, and compliance with other by-laws?

**OWNER RESPONSIBILITY:**

Copy of Site Plan or notification of submission where required to:

Date Delivered

Building Inspector \_\_\_\_\_

Board of Health \_\_\_\_\_

Town Clerk Notification \_\_\_\_\_

Conservation Commission \_\_\_\_\_  
(if wetlands involved)

Required advertising costs, including notice to abutters \$\_\_\_\_\_  
To be determined

Costs for any necessary review costs \$\_\_\_\_\_  
To be determined

Date received by Planning Board \_\_\_\_\_

65 days from receipt \_\_\_\_\_

**PLANNING BOARD RECORD**

Application, Site plan (original & \_\_\_\_\_  
4 copies) Date received

Acknowledgement of receipt by \_\_\_\_\_  
Town Clerk Date received

Reviews made by town officials and /or consultants if required or recommended (comments attached)

Building Inspector \_\_\_\_\_  
Date Action

Board of Health \_\_\_\_\_  
Date Action

Fire Department \_\_\_\_\_  
Date Action

Conservation Commission \_\_\_\_\_  
Date Action

Engineering Consultant \_\_\_\_\_  
Date Action

Other \_\_\_\_\_  
Date Action

Planning Board Action \_\_\_\_\_  
(meeting minutes attached) Date

Approved  
 Modified & Approved  
 Disapproved

Reproducible plan signed & returned to applicant \_\_\_\_\_  
Date